

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 11 November 2020, 1030-1200

NCW HERC Board Members		<i>Clinics</i>		NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	x	Molly O'Malley		Mary Fay-Shields-Red Cross
	Jim Monarski		Suzi Okey	x	Teresa Erler- WEM
x	Josh Englund		<i>CMS</i>		Ingrid Gowdy-O'Leary & Anick
	<i>EMS</i>	x	Mike Roberts		Audrey Evans
x	Delmond Horn	x	Cindy Keitel		Jess Ford-Kelly
	Jared Thompson		<i>Tribal</i>		
	<i>Emergency Management</i>		vacant		
x	Phil Rentmeester	NCW HERC/NCRTAC Staff			
x	September Murphy	x	Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Joan Theurer	x	Dr. Tim Vayder		
x	Sue Kunferman		Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
x	Jason Keffeler				
x	Dr. Michael Clark				

Location: Virtual

Call in Number- +1 (669) 224-3412 Pass code- 141-054-461

Go to Meeting Link: <https://global.gotomeeting.com/join/141054461>

First GoToMeeting? Try a test session: <https://global.gotomeeting.com/install/141054461>

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum	Introductions	Quorum verified: yes
2. Call to Order	Meeting called to order @ 10:35	
3. Approval of Minutes of Previous Meeting	Discussion: Motion to approve previous meeting minutes 1st: Jason Keffler 2nd: Joshua Englund Motion result: Carried	
4. Agenda Review and Additions	Discussion: Reviewed agenda items Motion to approve current agenda 1st: September Murphy 2nd: Sue Kunferman Motion result: Carried	
5. Budget Review/FA Report:	Discussion <ul style="list-style-type: none"> • September Report 	10 business days All month's invoices to the state

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<p>O’Leary</p>	<ul style="list-style-type: none"> ○ Has been sent out to board ○ Majority of spending has not taken place yet ● Reimbursement follow-up <ul style="list-style-type: none"> ○ HERCs as per required state policy are required to be in compliance with state guidance ○ Pocketbook guidance has been shared ○ Effective 11/2/20 – all submissions must be in compliance with state policy ● 2020-2021 Review <ul style="list-style-type: none"> ○ Website is in development ○ Storage garage has been paid for ○ Need contractor for recovery workshop ○ With CST being cancelled, now have \$5,000 back in budget ○ RTAC conference may move virtual ○ Burn surge tabletop exercise - need contractor; recommend to develop plan and exercise later ○ Infectious disease annex to be developed ○ \$40,000 travel budget is in limbo with change in reimbursement and lack of travel ○ Approx. \$30,000 for equipment purchases; probably will be higher spending from other years ○ Need to change two items of carry over (equipment and Ty’s contract) and \$1,000 logo development ○ Coordinator recommends to eliminate carryover worksheet and move logo funding to “support HERC activities internal and external” ● 2020-2021 Amendments <p>Motion to approve September report 1st: September Murphy 2nd: Molly O’Malley Motion result: Carried</p>	<ul style="list-style-type: none"> ● Eliminate carryover worksheet and move logo funding to “support HERC activities internal and external”
<p>6. BP1 Outstanding</p>	<ul style="list-style-type: none"> ● Ped Surge Plan <ul style="list-style-type: none"> ○ Awaiting some final phone numbers and then can pdf and post 	<ul style="list-style-type: none"> ● PDF and post Ped Surge Plan once phone numbers are inserted

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<p>7. BP2 Update</p>	<ul style="list-style-type: none"> • Burn Surge Annex and Work Group <ul style="list-style-type: none"> ○ Utilize Region 4's plan and regionalize to NCW region • Training Plan <ul style="list-style-type: none"> ○ Continue work on recovery assets/plan ○ MCM for PH Emergencies – TEEEX course – not fitting for current response; no capacity at this time <ul style="list-style-type: none"> ▪ Table at this time ○ Need training for advance burn life support <ul style="list-style-type: none"> ▪ Funds are available ▪ Table at this time 	<p>Robbie to send out a Doodle Poll to the Burn Surge Work Group</p>
<p>8. Bylaws</p>	<p>Tabled – still awaiting response from state</p>	
<p>9. HERC Staff and Advisory Group Meeting</p>	<p>Discussion</p> <ul style="list-style-type: none"> • Coordinator sent out minutes from these meetings 	
<p>10. Updates</p>	<p>HERC Coordinator</p> <ul style="list-style-type: none"> • Website – on track • Incorporation – received positive references back from O’Leary and a contract to be signed - walks through a timeline and would put the established incorporation for June 2021 • Report – will be sent with minutes <p>Planning</p> <ul style="list-style-type: none"> • Continue work on SNF admission status document, AAR, weekly Information Updates, RMC calls, and other HERC led mtgs. <p>Logistics</p> <ul style="list-style-type: none"> • UV Toaster <ul style="list-style-type: none"> ○ \$1,495 for one machine – machine in Marathon Co. is not being utilized • Quantitative Fit testing <ul style="list-style-type: none"> ○ DHS is planning to give qualitative fit testing devices to EMS agencies ○ Reports from many SNFs, CBRFs, etc. having respiratory protection needs • Salamander Rapid Tagging – used for volunteers • Ultracold Freezer <ul style="list-style-type: none"> ○ Region 4 has purchased an ultra-cold storage unit 	<p>Draft new website: https://8gw.af1.myftpupload.com/</p> <ul style="list-style-type: none"> • Send O’Leary Incorporation contract to Jim to be signed • Move forward with the purchasing of 3 ultra-cold assets – 1 portable, 2 stagnant, 1 generator for HERC’s usage

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	<ul style="list-style-type: none"> ○ 3 to 5 cubic ft. freezer are about \$4500 - \$5000 ○ Portable coolers run higher at around \$7500 ○ Concern there will be a gap for LTC that will need vaccinations; PH will need vaccine storage to support some of these essential health care workers <ul style="list-style-type: none"> ● Large Capacity Autoclave - tabled ● Generator - \$700-\$1200 <p>Motion to move forward with ultra-cold storage Amend motion to include generator, lighting and extension cords for HERC by Dr. Clark 1st: Phil Rentmeester 2nd: Jason Keffeler Motion result: Carried</p>	
11. Interoperable Communications Systems	<p>EMResource Update – critical that staffing levels are entered accurately WISCOM Update - 85-93% response in last 3 drills</p>	
12. COVID	<p>Testing Strategy- Awaiting updates for what happens with the WING post 12.10.20 and funding post 12.31.20. Vaccination Strategy- Webinar at 1200. Data- Current regional metrics shared. Seeing higher antigen positives and probable deaths</p>	
13. Sector Reports/ Top Priorities	<p>Big Updates None</p>	
14. Regional Resource Requests/Needs	<p>None</p>	
15. Tabled Items for Future Discussions	<p>Incorporation</p>	
16. Next Meetings	<p>Dec 9th Virtual</p>	
17. Adjourn	<p>Motion to adjourn. 1st: Sue Kunferman 2nd: September Murphy Motion result: Carried</p>	