

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Hospital Meeting
 Aspirus Weston Clinic – February 13, 2019, 1300-1600

Location: Aspirus Weston Walk-In Clinic, 4005 Community Center Dr #100, Weston, WI 54476 **Room:** 2nd Floor Conference Room
Call in Number- (571) 317-3112 **Pass code-** 214-565-613
 Go to Meeting Link: <https://global.gotomeeting.com/join/214565613>
 First GoToMeeting? Try a test session: <http://help.citrix.com/getready>

Agenda Item	Talking Points	Action Steps
1. Introductions	Introductions. Attending: Calling in: Robbie D, Michael F, Cindy Lee B, Debbie W, Doug H, Eliza C, Erica K, Jim M, Melody D, Bob P, Svea E, Dr. Vayder, Ed R, Kathleen, George M	Meeting held virtually related to weather.
2. Approve Minutes	Approve November minutes Discussion: None Motion to approve previous Minutes: 1 st : Debbie 2 nd : Bob Motion result: Carried	Please review minutes at: http://www.ncw-herc.org/what-we-do/meetings/
3. Review of Agenda	Discussion: None Motion to approve current agenda. 1 st : Debbie 2 nd : Bob Motion result: Carried	
4. RMCP & Response Plan	Review with CST	
5. Mutual Aid MOU	Update. 14 hospitals currently officially signed on. Revisions requested, completed and shared with facility requesting. Upon approval of facility one final review will be conducted and then signatures will be requested.	
6. EMResource WITRAC/ WISCOM	WITRAC: QI Project, individual meetings being scheduled. The overarching goal is to increase knowledge, comfort or use and resiliency of EMResource.	Hospitals to work with HERC Coordinator in reviewing EMResource capability and schedule in-services.

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	WISCOM: WISCOM SME Update shared. Excellent job being done with WISCOM. Two hospitals with hardware working being conducted. Back-up handhelds obtained for redundancy.	
7. Engaging Executives and Providers	CST Exercise. Reminder performance measures related to “key executive decision maker” attendance to the March 13, 2019 Facilitated Discussion.	Hospitals asked to ensure a key IC decision maker attends the CST Facilitated Discussion.
8. Hospital Closed Point of Dispensing (PODs) Follow-up	Continued gap to bridge identified. HERC Coordinator to continue outreach to health departments and associated public health.	Members are to contact HERC Coordinator for further assistance.
9. NIMS Compliance	Just wrapped up the HICS for Leadership courses to help with compliance. A few signature letters still outstanding.	Follow-up with Marshfield, Neillsville & Medford
10. Disaster Response Trailer Hospital Survey	Update. \$30,000 identified for the project. Identified that three sites would be ideal (north, central and south) A key objective would be providing rudimentary sheltering in an emergent evac. Second, would be establishing a pre-determined list of known essential supplies for an evac. Last would be ensuring that plans are established for deployment.	
New Business		
11. Presenter	Doug Hill: Crisis Standards of Care SEE PRESENTATION Erica Kane- EMSC Introduction and relation to the Coalition Surge Test	Erica Kane with EMSC Contact Info: ekane@chw.org 414-337-4572

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		Doug Hill Contact Info: djh1967@gmail.com 715-581-5730
12. Coalition Surge Test Willdan Homeland	SEE PRESENTATION <ul style="list-style-type: none"> • Established Evaluators • Reviewed CST “+” elements • Established timeline • Reviewed evacuating hospital expectations • Reviewed receiving hospital expectations <ul style="list-style-type: none"> ○ Review receiving surge capabilities with EPCs to share receiving surge +&- at Facilitated Discussion • Discussed Response partner assistance needs • Recappped working RMC Plan & Response Plan 	Evaluators: <ul style="list-style-type: none"> • Peds-EMSC (Erica) • CSC- Doug H • MABAS- Eric L • WISCOM- Bert N • RMC +Response Plan- Dr. Vayder, Del Observers: <ul style="list-style-type: none"> • Linnea B- MCW • Svea E- OPEHC
13. Agency Updates/ Real-life Events	<p>Extreme Cold & Heavy Snow Hot Wash:</p> <p>Ascension North: Incident command opened twice. Transport interruption and delayed transport discussion. Alternate specimen storage activated until transport available.</p> <p>EMS discussion: Not transferring related to conditions, ethical discussions and decisions made. UP uses ambulances with snowplows.</p> <p>Infrastructure: Electrical interruption, natural gas interruption</p>	<p>HOSPITALS: PLEASE MAKE SURE YOU ARE SUBMITTING EXERCISE & REAL EVENT INFORMATION FOR FEDERAL MATCH:</p> <p>https://www.surveygizmo.com/s3/3321278/WHEPP-Exercise-and-Real-Event-Report-F-02007-01-2017</p>

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	<p>Ascension Central: IC opened. Conservation efforts engaged switched from natural gas. Staffing bolstered related to warming center activation.</p> <p>Aspirus: Delays in testing, transport issues.</p> <p>Aspirus Wausau-Opened IC, snow plan activated, surge stocked additional linens, cots, gray gauge. WPS requesting off natural gas. 11000 diesel burned 48 hours full capacity, full capacity.</p> <p>Flambeau- Patient rooms set up for associates to stay overnight, water pipes freezing.</p> <p>Aspirus Riverview- Frozen pipe rehab clinic, appointments diverted, natural gas to fuel oil. Issues related to chillers and towers some boiler issues. 5000 gal/48 hrs.</p> <p>MMC- Infrastructure failure: sliding doors, pipe burst, sewage back-up. Linens closed to conserve.</p> <p>Aspirus Langlade- Noted HERC exercise regarding these events found to be helpful and recalled discussions had. Staffing issues noted.</p> <p>Aspirus Stevens Point- Air handlers needed a close eye. Ambulance bay piping. Contacted county to ensure prioritizing plowing.</p>	
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14. Upcoming Training Opportunities	<ul style="list-style-type: none"> • Business Continuity Planning Feb 14, 2019 • Pediatrics in Disasters- May 13 & 14, 2019 • CST Facilitated Discussion Mar 13, 2019 	
15. Region Resource Needs	<ul style="list-style-type: none"> • WISCOM Radio Marshfield Medical Center • Evacuation/Triage/Staging Trailer 	
16. Future Agenda Topics	HSEEP, ADLS, BDLS, CST AAR Review	
17. Next meeting	<p>Mar 13, 2019 Location AWH 0900-1200 April 10, 2019, Aspirus Steven's Point</p>	
18. Adjourn	<p>Motion to Adjourn. 1st: Ed 2nd: Kathleen Motion result: Carried.</p>	Send conference invites to Kathleen Vests for Evaluators