

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 10 November 2021, 0900-1200

NCW HERC Board Members		<i>Clinics</i>		NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	x	Daniel Wall		
	Ed Radtke		Kris Bell		Teresa Erler- WEM
x	Josh Englund (Vice Chair)		<i>CMS</i>	x	Tim Doerfler
	<i>EMS</i>		Wendy Freese		Mike Roberts
x	Delmond Horn (Chair)	x	Sarah Rothmeyer	x	Suzi Okey
x	Dr. Michael Clark		<i>Tribal</i>		
	<i>Emergency Management</i>		Jacee Shepard		
x	Phil Rentmeester	NCW HERC/NCRTAC Staff			
x	September Murphy	x	Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske		Dr. Tim Vayder		
	Sue Kunferman		Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
	Jason Keffeler	x	Amy Wheeler		
x	Gina Brandl				

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum	<p>Introduction & Real Event Discussion</p> <p>Houston concert stampede discussion.</p> <ul style="list-style-type: none"> • ~ 55,000 people at rap concert at giant complex • 8 people have died; 1-2 others doing poorly • Dozens of injured people • 528 police officers on site; 755 security officers • 21-page plan – 95 medical staff on site; 5 private ambulances; command center • Houston Fire Dept. staged mobile command center on the edge with a few staff • No known radio communication between medical responders on site and city – major gap • Rowdy crowds began with initial stampede at 9 am rushing check-in points • First call was for cardiac arrest later that night; continued to escalate and breakdown – 10-12 cardiac arrests 	<p>Quorum verified: Yes</p>

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 10 November 2021, 0900-1200

	<ul style="list-style-type: none"> • MCI level 2 announced • ~25 ambulances going + 5 on scene with private company • Patients distributed among 21 hospitals in Houston • One report of security guard being poked with drug needle and going unconscious needing Narcan • Many drug related arrests • Extreme chaos • Still under investigation <p>Lessons learned NCW HERC can glean from this?</p> <ul style="list-style-type: none"> • Large event planning needs to include MCI planning as well • Need to consider: type of crowd, activities, weather, alcohol/drugs, venue, etc. • Consider Narcan in MCI kits 	
<p>2. Call to Order</p>	<p>Meeting called to order @ 9:05</p>	
<p>3. Approval of Minutes of Previous Meeting</p>	<p>Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1st: Gary Garske 2nd: Gina Brandl Motion result: Carried</p>	
<p>4. Agenda Review and Additions</p>	<p>Discussion: Reviewed agenda items Motion to approve current agenda. 1st: Daniel Wall 2nd: Joshua Englund Motion result: Carried</p>	
<p>5. Budget Review/Accountant Report</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Nonprofit Helping Hands Update <ul style="list-style-type: none"> ○ O’Leary contract <ul style="list-style-type: none"> ▪ Needed additional letter from O’Leary, they are making corrections ○ Wisconsin Department of Financial Institutions reporting <ul style="list-style-type: none"> ▪ Asked if we can report on fiscal year dates vs. calendar year dates – still awaiting response • Budget <ul style="list-style-type: none"> ○ Reviewed budget to date • September Financials 	<ul style="list-style-type: none"> • Review Expenditures and Disbursements policy annually • All Board members to review Reimbursement policy for review and adoption in January

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 10 November 2021, 0900-1200

	<ul style="list-style-type: none"> ○ Captures everything through October ● Expenditures and Disbursements Follow-up <ul style="list-style-type: none"> ○ Reviewed this policy last month ○ Board feels we are at a point that we can adopt this policy ● Reimbursement Policy <ul style="list-style-type: none"> ○ Reviewed today ○ May want to take time frame for booking out of policy to allow for flexibility in cancellation/changes <ul style="list-style-type: none"> ▪ Make effort to achieve lowest rate available ▪ Consider not burdening the chair with airline ticket price reviews ▪ Be good stewards with the dollars ○ Policy needs further review before adoption ● Unrestricted funds allocation <ul style="list-style-type: none"> ○ \$3,000 donation from Dr. Vayder ○ Are accruing \$245/ month from RTAC fiscal agent fees ● New check signing process is working well <p>Motion to approve Sept financials 1st: Daniel Wall 2nd: Joshua Englund Motion result: Carried</p> <p>Motion to approve Expenditures and Disbursements Policy 1st: Phil Rentmeester 2nd: Daniel Wall Motion result: Carried</p>	
<p>6. Strategic Planning Follow-up</p>	<p>Follow-up</p> <ul style="list-style-type: none"> ● Reviewed retreat improvement plan ● Develop a subcommittee to develop strategy and formalization to create Improvement Plan to combine all AAR Improvement Plans <ul style="list-style-type: none"> ○ Dr. Vayder, Robbie, Ty ○ Ty to develop document to include all IP's ● Board requested Tim to ask state if its ok to hire a graphic designer to develop HERC logo and pay with unrestricted funds <ul style="list-style-type: none"> ○ Will look to seek quotes from three graphic design contractors 	<ul style="list-style-type: none"> ● Ty to combine all improvement plans and schedule meeting to review next steps with Dr. Vayder and Robbie ● Seek quotes from graphic designers for logo development

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 10 November 2021, 0900-1200

	Letter & Contacts	
7. Recovery Workshop Follow-up	Discussion and Follow-up <ul style="list-style-type: none"> • Ty, Phil, Dr. Vayder, and Robbie to meet and complete AAR and summary letter drafts 	Ty to schedule follow-up meeting
8. Work Plan and Projects 21-22	Projects <ul style="list-style-type: none"> • MRSE <ul style="list-style-type: none"> ○ Received additional guidance on CST – Medical Response and Surge Exercise (MRSE) replaces CST exercise ○ Still is submitted through CAT tool ○ Broken into three documents: coordination, communications, and resource sharing ○ Have allowed for increased flexibility ○ Five targeted roles identified: <ul style="list-style-type: none"> ▪ Response Readiness Coordinator – Phil or Robbie ▪ Clinical Advisor – Dr. Vayder ▪ Facilitator/Guide – Phil or Robbie ▪ Evaluator – Ty ▪ Duty Officer – individuals who are playing ○ Consider personnel, equipment, EMS, etc. ○ Performance measures are down from 12 to 8 ○ First is due in June 2022 ○ Can use real life event but can only include one week of time ○ CBRNE national response force with National Guard – Phil is working with to develop an exercise concept and can maybe be linked to the MRSE exercise <ul style="list-style-type: none"> ▪ More info to come ▪ September, Dr. Clark, Daniel Wall, Dr. Vayder, and Robbie are interested in being involved • Supply Chain Integrity Assessment/HVA <ul style="list-style-type: none"> ○ Michael and Robbie are prepping this assessment ○ Board gave approval to utilize the eICS HVA document • COOP/ Infectious Disease Annex/ Prep & Response Plan 	Send letter of support to Marathon Co. ME

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 10 November 2021, 0900-1200

	<ul style="list-style-type: none"> ○ Coordinators have been working on integrating the COOP and Infectious Disease Annex into Prep and Response Plan reviews ● Burn Surge <ul style="list-style-type: none"> ○ Completed ● Pediatric Surge <ul style="list-style-type: none"> ○ Will be an exercise in January ● IMT <ul style="list-style-type: none"> ○ Readiness Response Coordinator is a position that ASPR recommends ○ Can IMT fill this role? ○ Phil gave overview of NE IMT ● Marathon County ME Support <ul style="list-style-type: none"> ○ Outreach from Marathon Co. ME - she is working on a regional forensic center and has asked if the HERC can provide a letter of support ○ Robbie has drafted a letter and Josh and Del approved letter to be signed <p>Motion to approve letter of support for Marathon County Regional Forensic Center. 1st: Dr. Clark 2nd: September Murphy Motion result: Carried</p>	
<p>9. HERC Staff and Advisory Group Meeting</p>	<p>Independent Review</p>	
<p>10. Responses</p>	<p>Discussion Monitoring and Metrics</p> <ul style="list-style-type: none"> ● 255 cases/day in region – seeing an uptick in overall daily cases and hospitalizations ● 114 hospitalizations as of yesterday ● 48 ventilator use, 26 COVID patients ● Uptick in decedents ● CRT projections predict slight increase or plateau for next couple weeks <p>AMI Site</p>	

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 10 November 2021, 0900-1200

	<ul style="list-style-type: none"> • Working on establishing an operational hub for staging to then branch out and host clinics <p>Operation: Allies Welcome</p> <ul style="list-style-type: none"> • Labor and delivery surge is of concern • High risk individuals will be sent to final destination by Nov. 15 • MMC will be a labor and delivery surge center if needed 	
11. Contractor Updates	<ul style="list-style-type: none"> • HERC Coordinator -deferred • Planning <ul style="list-style-type: none"> ○ Continue work on AARs, marketing materials, etc. • Logistics <ul style="list-style-type: none"> ○ Still working on updating inventory annual checks; one tent has been damaged 	
12. Interoperable Communications Systems	<ul style="list-style-type: none"> • EICS • EMTrack • WISCOM- Contracts in process for replacement radios. New radio distribution coming after signatures are received. 	
13. Sector Reports/ Top Priorities	<p>Big Update Round Robin</p> <ul style="list-style-type: none"> • Staffing EMS continues to be challenge - Nekoosa EMS service disbanded due to staffing issues • MMC Minocqua achieved trauma level 3 classification • Aspirus will be purchasing First Line Tech decon materials – intriguing supplies others may want to consider, particularly for EMS. 	
14. Upcoming engagements	<ul style="list-style-type: none"> • Dec 8- Board Meeting – will meet and cut time down to 1 - 1.5 hours (9-10:30) • Dec 9 – Mass Fatality Plan Review Kick-off Meeting 	Robbie to send out updated meeting schedule
15. Regional Resource Requests/Needs	None	
16. Tabled Items for Future Discussions	None	
17. Next Meeting/ Adjourn	<p>Motion to adjourn. 1st: September Murphy 2nd: Gary Garske Motion result: Carried</p>	