

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, 13 October 2021, 0900-1200

NCW HERC Board Members		<i>Clinics</i>		NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>		Daniel Wall		Daniel Dozer
x	Ed Radtke		Kris Bell		Teresa Erler- WEM
x	Josh Englund (Vice Chair)		<i>CMS</i>		Tim Doerfler
	<i>EMS</i>	x	Wendy Freese	x	Mike Roberts
x	Delmond Horn (Chair)	x	Sarah Rothmeyer	x	Karen Odegaard
x	Dr. Michael Clark		<i>Tribal</i>		
	<i>Emergency Management</i>		Jacee Shepard		
x	Phil Rentmeester	NCW HERC/NCRTAC Staff			
x	September Murphy	x	Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske	X	Dr. Tim Vayder		
x	Sue Kunferman	x	Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
x	Jason Keffeler		Amy Wheeler		
x	Gina Brandl				

Location: Virtual

Call in Number- +1 (669) 224-3412 Pass code- 141-054-461

Go to Meeting Link: <https://global.gotomeeting.com/join/141054461>

First GoToMeeting? Try a test session: <https://global.gotomeeting.com/install/141054461>

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum	Introductions	Quorum verified: Yes
2. Call to Order	Meeting called to order @ 9:06	
3. Approval of Minutes of Previous Meeting	Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1st: Ed Radtke 2nd: Jason Keffeler Motion result: Carried	
4. Agenda Review and Additions	Discussion: Reviewed agenda items Motion to approve current agenda. 1st: Ed Radtke 2nd: Sue Kunferman Motion result: Carried	

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<p>5. Budget Review/Accountant Report</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • NHH Update <ul style="list-style-type: none"> ○ Robbie has followed up with Nonprofit Helping Hands to close out final details ○ O’Leary still needs to complete a few more tasks (CES state tax exempt # and spelling errors in name) • Budget <ul style="list-style-type: none"> ○ New budget process using Amy Wheeler has developed more transparency ○ Carryover has been put into budget line items ○ One option for carryover use - concept of bolstering grants for healthcare and EMS agencies so they can amplify their PPE inventories ~ \$42,000 • July & August Financials <ul style="list-style-type: none"> ○ Robbie emailed these out ○ Reviewed • Policy and Algorithm <ul style="list-style-type: none"> ○ Robbie has developed an algorithm broken into four sections: <ul style="list-style-type: none"> ▪ Baseline budget, carryover and contractual budgets ▪ Monthly expenses <ul style="list-style-type: none"> • Need to keep NCW HERC and RTAC POs submitted separately ▪ Monthly review ▪ Budget review and audit • Expenditures and disbursements <ul style="list-style-type: none"> ○ Robbie made a few more additions and revisions and will send to board for review ○ Algorithm will be added • Reimbursement Policy <ul style="list-style-type: none"> ○ Robbie will send out for review <p>Motion to approve July and August financials. 1st: Dr. Clark 2nd: Gina Brandl Motion result: Carried</p>	<ul style="list-style-type: none"> • Send out updated policies
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<p>6. Board Representation</p>	<p>CMS Representation- Sarah Rothmeyer Tribal Representation-Jacee Shepard Motion to approve representatives. 1st: Phil Rentmeester 2nd: Jason Keffeler Motion Result: Carried</p>	
<p>7. Recap Strategic Planning and Next Steps</p>	<p>Discussion Confirmed updated mission statement Identified prioritized strategies moving forward:</p> <ul style="list-style-type: none"> • Use exercises and trainings as a vehicle to improve our outreach to partners who are not fully engaged. • Address issues/concerns at the state level via NCW HERC leadership and members. • Evaluate what current contractors are doing and solidify staffing and contract plan for the future. (healthcare and HERC) • Provide recovery guidance utilizing the NCW HERC’s strong communication conduit. • Develop materials and encourage members to include a brief overview of NCW HERC in their new employee orientation materials. Develop marketing package...for agencies, healthcare leadership, and students <p>Robbie will contact schools for logo development</p>	<ul style="list-style-type: none"> • Begin work on prioritized strategies • Outreach to schools for HERC logo development
<p>8. Work Plan and Projects 21-22</p>	<p>BP3 Road Map and Next Steps</p> <ul style="list-style-type: none"> • Reviewed work plan and timeline for projects 	
<p>9. Guest- Karen Odegaard (1030)</p>	<p>Discussion</p> <ul style="list-style-type: none"> • Karen Odegaard – External Affairs Liaison in the Secretary’s Office • Reviewed current COVID data • Current COVID challenges around the state <ul style="list-style-type: none"> ○ School challenges and COVID – goal is to maintain safe in person learning ○ How can we support local leaders and school districts in making decisions in layered mitigation strategies 	

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	<ul style="list-style-type: none"> ○ What is currently working to support local PH and schools in implementing mitigation strategies? ● Discussion: <ul style="list-style-type: none"> ○ Stevens Point gave school administrator authority to implement strategies, maintain transparency – 24 hour almost real time dashboard (last year for school administrator – retiring) ○ Other districts are only doing testing, some doing dashboards ○ Heavy open enrollment occurred with masking requirements ○ Major staff shortages ○ Not much virtual support for students who need to miss school for isolation/quarantine ○ Efforts to disband school board members ○ One district is doing “test to stay” to allow students to come back to school ○ Seeing some people who support guidance becoming more vocal ○ PH and local pediatrician have helped developed talking points for supporters ○ A negative close to home encounter has helped sway opinion of some anti-mask/vaccine supporters ○ Political division seems stronger than disease itself <p>If you have other ideas or thoughts, email Karen at karen.odegaard@dhs.wisconsin.gov</p>	
<p>10. HERC Staff and Advisory Group Meeting</p>	<p>Discussion</p> <ul style="list-style-type: none"> ● Robbie will share HERC staff mtg. minutes out with board ● State has developed an instructional tool around budget development ● Supply chain integrity template developed by state 	

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	<ul style="list-style-type: none"> • Statewide strategic planning occurring for the HERCs • State’s developing an infectious disease annex template • Fort McCoy – Operation Guests Welcome <ul style="list-style-type: none"> ○ Need for clinical and medical care ○ Expecting a surge of births in Jan./Feb. ○ Experiencing some vaccine preventable diseases ○ Need for additional communication and training regarding Afghan culture and medical beliefs 	
<p>11. COVID Response</p>	<p>Discussion Monitoring and Metrics</p> <ul style="list-style-type: none"> • Averaging 273 cases/day in our region • Yesterday had 135 COVID inpatients, 43 in ICU • Exceeding ventilator use from last year’s surge <p>CRT, Hospitals Capabilities, NCW HERC Info Update</p>	
<p>12. Contractor Updates</p>	<ul style="list-style-type: none"> • HERC Coordinator <ul style="list-style-type: none"> ○ COVID response ○ Programmatic tasks – budget, workplan, etc. • Planning <ul style="list-style-type: none"> ○ Developing AAR for Burn Surge tabletop ○ Will be working on AAR for Recovery Workshop, and then will be updating Recovery Plan ○ Developing next newsletter ○ Beginning work on second COVID AAR ○ Participating in discussions on fatality management • Logistics <ul style="list-style-type: none"> ○ Need to replace some MCI bags ○ Some of the UV lights that were given out four years ago have since failed – do we replace them? <ul style="list-style-type: none"> ▪ Feel responsibility should now fall on the facility; many different options for disinfection since COVID ○ One hospital cannot locate their isopod ○ May need to replenish filters for isopods (expired) 	

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13. Interoperable Communications Systems	<ul style="list-style-type: none"> • EICS • EMTrack • WISCOM No updates	
14. Sector Reports/ Top Priorities	Big Update Round Robin <ul style="list-style-type: none"> • Round Robin <ul style="list-style-type: none"> ○ EM – if anyone is looking to do COVID testing through WING, DHS has a link now to schedule that; WEAVR requests also go through DHS at this time ○ EMS – statewide training for EMS to assist with vaccinations; continue to do long distance transports ○ Trauma – placement of trauma patients has been difficult with ongoing COVID ○ Long term care – fire alarm supplies are in a major shortage 	
15. Upcoming engagements	Oct. 27 – Recovery Workshop (hybrid) Nov 10 – NCW HERC Board Mtg. Dec. 9 – Mass fatality meeting – plan review; looking for subject matter experts to form workgroup on this plan	
16. Regional Resource Requests/Needs	Phil Rentmeester is re-activating the North East Incident Management Team – if you need incident support, let Phil or Teresa know	
17. Tabled Items for Future Discussions	None	
18. Next Meeting/ Adjourn	November 10 th , 2021 Motion to adjourn. 1st: September Murphy 2nd: Jason Keffeler Motion result: Carried	