

North Central Wisconsin Healthcare Emergency Readiness Coalition  
 NCW HERC Board Meeting  
 Virtual, 8 December 2021, 0900-1030

NCW HERC Board Members			<i>Clinics</i>	NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	x	Daniel Wall		
x	Ed Radtke		Kris Bell		Teresa Erler- WEM
x	Josh Englund (Vice Chair)		<i>CMS</i>	x	Tim Doerfler
	<i>EMS</i>	x	Wendy Freese		Mike Roberts
x	Delmond Horn (Chair)		Sarah Rothmeyer		Suzi Okey
	Dr. Michael Clark		<i>Tribal</i>		
	<i>Emergency Management</i>		Jacee Shepard		
x	Phil Rentmeester	<b>NCW HERC/NCRTAC Staff</b>			
x	September Murphy	x	Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske	x	Dr. Tim Vayder		
x	Sue Smith (f.k.a. Kunferman)		Travis Nixdorf		
	<i>Trauma</i>		Ty Zastava		
x	Jason Keffeler	x	Amy Wheeler		
x	Gina Brandl				
Agenda Item		Talking Points		Action Steps	
<b>1. Attendance and Quorum</b>		Introduction & Real Event Discussion NCW HERC experienced multi-MVAs in 24 hours. All in Marshfield referral area. Three instances discussed: buggy v. SUV, Junction City, Owen-Withee. Pediatric trauma MCI. Able accept despite COVID surge. Discussion to not enough ped supplies. Critical access receiving and stabilization. Additional vent needs. EMS calls strained. Self-reporting happened. Scene command continues to prove critical for disbursement. Increased need for coordination for scene to facilities load balancing. MMC is still working on the AAR. Mis-identification potential continues for peds and language barriers discussed. Desire for more information and lessons for level 3 and 4 facilities. Discussion on need to discuss regionally.		<b>Quorum verified: Yes</b> Jan Hospital call will review and discuss this surge for regional discussion.	
<b>2. Call to Order</b>		Meeting called to order @ 0918			
<b>3. Approval of Minutes of Previous Meeting</b>		Discussion: Independent review of minutes <b>Motion to approve previous meeting minutes.</b> 1 <sup>st</sup> : Jason 2 <sup>nd</sup> : Ed			

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	<b>Motion result:</b> Carried	
<b>4. Agenda Review and Additions</b>	Discussion: Reviewed agenda items <b>Motion to approve current agenda.</b> 1 <sup>st</sup> : Jason 2 <sup>nd</sup> : September <b>Motion result:</b> Carried	
<b>5. Budget Review/Accountant Report</b>	<b>Discussion:</b> <ul style="list-style-type: none"> <li>• Nonprofit Helping Hands Update           <ul style="list-style-type: none"> <li>○ Followed up with Kevin O’Leary</li> <li>○ Still being worked on and awaiting update.</li> </ul> </li> <li>• Budget           <ul style="list-style-type: none"> <li>○ COVID is impacting projected budget</li> <li>○ Review and amendment will need to take place in January</li> <li>○ Awaiting more information on bolstering projects from OPEHC and Dave Rosell</li> </ul> </li> <li>• October Financials           <ul style="list-style-type: none"> <li>○ Amy provided finances to date.</li> <li>○ Amy’s contract will need to be updated for the next six months.</li> </ul> </li> <li>• Reimbursement Policy           <ul style="list-style-type: none"> <li>○ Reviewed. No additional comments or additions.</li> </ul> </li> </ul> <b>Motion to approve Oct financials</b> 1 <sup>st</sup> : Wendy 2 <sup>nd</sup> : Gary <b>Motion result: Carried</b> <b>Motion to approve/reinstate Reimbursement Policy</b> 1 <sup>st</sup> : Sue 2 <sup>nd</sup> : Daniel <b>Motion result: Carried</b>	Robbie to share updated budget line items that need to be reviewed. Robbie will coordinate a call with Del and Josh to update Amy’s contract. Robbie and Fraley to follow-up with budget amendment projects.
<b>6. Strategic Planning Follow-up</b>	Two potential contractors identified. Quotes not received. Information from branding discussions shared. Projects projected. Still uncertain if HPP funds can be used. It is estimated that it will cost less than \$1000.	Tim, from OPEHC, will investigate if HPP funds Robbie will follow-up with quotes when received.
<b>7. Recovery Workshop Follow-up</b>	Discussion and Follow-up. Robbie shared the summary paper Ty developed pursuant to conversations. The board is asked to review and confirm if this is a product to be shared with AG, healthcare leadership, WHA, and state leadership.	Review the SBAR document. Determine next steps with document in January.

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<p><b>8. Work Plan and Projects 21-22</b></p>	<p><b>Projects:</b></p> <p><b>MRSE-</b>        Meeting with CERFP Friday. Looking at an end of March Exercise. Sam with OPEHC is also developing a plug and play exercises to support. Focusing on triage, treatment, and transport. Discussed Regional Medical Coordination in the region. Marathon County moving forward with more exercises this coming year. Include mass fatality training.</p> <p><b>Redundant Communications Drill-</b>        December 15<sup>th</sup> NCW HERC will hold a drill to test WISCOM, RAVE, and EMResource.</p> <p><b>SVI/EMPower-</b>        Robbie to send out an email on SVI and EMPower data required to be shared semi-annually.</p> <p><b>Supply Chain Integrity Assessment/HVA-</b>        The annual survey is being prepped. Survey Monkey will be the most viable option to use. The survey will encompass the HVA and Supply Chain Integrity Assessment, as required by ASPR. This will be documented in eICS.</p> <p><b>COOP/ Infectious Disease Annex/ Prep &amp; Response Plan-</b>        Review of these plans to begin in January.</p> <p><b>Burn Surge-</b>        Completed. ABLS more seats being received. Discussion around number of patients that would overwhelm resources.</p> <p><b>Pediatric Surge-</b>        January debrief discussion around real life event over the Thanksgiving holiday.</p> <p><b>IMT-</b>        Discussion tabled.</p>	
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<b>9. HERC Staff and Advisory Group Meeting</b>	Independent Review	
<b>10. Responses</b>	<p>Monitored metrics discussion.</p> <p>There is currently a gap in non-covid boarders being captured in data.</p> <p>Discussed the importance of data balance.</p> <p>Multiple staffing support requests submitted.</p> <p>AMI Operational hub set to be active 12.20.21.</p> <p>Medical Examiners and Coroners reporting that the mortuary system is being taxed related to number of deaths in the region.</p> <p>Significant levels of boarding being experienced in the region.</p> <p>Mandate postponed at this time, but concerns around.</p> <p>UW schools will continue testing rapid antigen.</p> <p>Discussion around changing the structure of contract tracing.</p> <p>PCR no longer needed for negative antigen, recommended for confirmation.</p>	
<b>11. Contractor Updates</b>	<ul style="list-style-type: none"> <li>• HERC Coordinator</li> <li>• Planning</li> <li>• Logistics</li> </ul>	<p>Discussions tabled.</p> <p>Logistics projects to be presented with budget review in January.</p>
<b>12. Interoperable Communications Systems</b>	<ul style="list-style-type: none"> <li>• EICS</li> <li>• EMTrack</li> <li>• WISCOM- Radios being replaced. Concerns at this time.             <ul style="list-style-type: none"> <li>○ Will radios needs different adapter?</li> </ul> </li> </ul>	<p>Robbie to confirm that the radios will be plug and play and any adapters will be provided.</p>
<b>13. Sector Reports/ Top Priorities</b>	<p>Big Update Round Robin</p> <p>Vaccination many systems are booked until the end of the year. More walk-ins. Healthcare is seeing an increase in boosters. Omicron variant is of concern.</p> <p>ICU is a huge struggle currently and the current pinch point.</p>	
<b>14. Upcoming engagements</b>	<ul style="list-style-type: none"> <li>• Dec 9 – Mass Fatality Plan Review Kick-off Meeting</li> <li>• Board Update to continue on Tuesdays</li> <li>• Jan 12- Board Meeting</li> </ul>	
<b>15. Regional Resource Requests/Needs</b>	None	
<b>16. Tabled Items for Future Discussions</b>	None	

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<b>17. Next Meeting/ Adjourn</b>	<b>Motion to adjourn.</b> <b>1<sup>st</sup>: Ed 2<sup>nd</sup>: Gary</b> <b>Motion result: Carried</b>	
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