

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Aspirus Wausau Campus/Virtual, 9 March 2022, 0900-1200

NCW HERC Board Members			<i>Clinics</i>	NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	x	Daniel Wall		
x	Ed Radtke		Kris Bell		Teresa Erler- WEM
x	Josh Englund (Vice Chair)		<i>CMS</i>		Tim Doerfler
	<i>EMS</i>		Wendy Freese		Mike Roberts
x	Delmond Horn (Chair)	x	Sarah Rothmeyer		Suzi Okey
x	Dr. Michael Clark		<i>Tribal</i>		Donald Kimlicka
	<i>Emergency Management</i>	x	Jacee Shepard		
x	Phil Rentmeester	NCW HERC/NCRTAC Staff			
x	September Murphy	x	Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske	x	Dr. Tim Vayder		
x	Sue Smith	x	Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
x	Jason Keffeler		Amy Wheeler		
x	Gina Brandl				
Agenda Item		Talking Points		Action Steps	
1. Attendance and Quorum		Introduction & Real Event Discussion Inclement weather in Marathon County Discussed snow squall and mass car pile-up (80-90 vehicles) events in Wausau in February. There were at least 12 accidents that included three or more vehicles. Eleven total patients came through Aspirus. Was not deemed an MCI event because Aspirus didn't feel they were in a surge. There may be opportunity for better communication for future events: <ul style="list-style-type: none"> • Consistency of weather and traffic reporting in EMResource • Perhaps layer 511 weather report into EMResource 		Quorum verified: Yes	
2. Call to Order		Meeting called to order @ 9:22			
3. Approval of Minutes of Previous Meeting		Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1 st : Ed Radtke 2 nd : Gary Garske Motion result: Carried			
4. Agenda Review and Additions		Discussion: Reviewed agenda items Motion to approve current agenda.			

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	<p>1st: Daniel Wall 2nd: Sue Smith Motion result: Carried</p>	
<p>5. Budget Review/Accountant Report</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Feb Financials <ul style="list-style-type: none"> ○ Robbie reviewed budget materials ○ Need to shift overall expenditures to account for COVID funds and 20-21 carryover funds • Logo update <ul style="list-style-type: none"> ○ Molly Schultz has offered a contract fee of \$250 to include a logo with vector and digital files ○ Hope to have drafts by April 13th to review at Board mtg. <p>Motion to approve February financials 1st: Jason Keffeler 2nd: Ed Radtke Motion result: Carried</p>	<ul style="list-style-type: none"> • Check into whether we need to copyright logo, clarify ownership • Ask Molly how many design options she will give us – would like 2-3 options • Is there extra charge for two similar logos – rectangular and square, one with name, one without
<p>6. HERC “Extreme Makeover” Update</p>	<p>Discussion</p> <ul style="list-style-type: none"> • Tomorrow board will meet with contractors working on makeover • Robbie was asked to sit out on this meeting and will have his own interview • Potential topics for discussion: <ul style="list-style-type: none"> ○ Should Robbie’s contract be pulled from under state to under NCW HERC nonprofit so they are responsible to the board? ○ Review expectations between HERCs and OPEHC ○ Revenue stream issues/reimbursement bottleneck 	<p>Robbie to check with Associated Bank to see if HERC would qualify for a credit card</p>
<p>7. Work Plan/Regional Projects and Deliverables</p>	<p>Projects:</p> <ul style="list-style-type: none"> • State Pediatric Surge Plan <ul style="list-style-type: none"> ○ Has been put into Pediatric Surge Annex • MRSE <ul style="list-style-type: none"> ○ Virtual player/partner briefing on March 24th to discuss what needs to be achieved that day ○ April 14th 9:00-3:00 exercise ○ After Action Review will be on May 11 ○ Will not have to do this exercise next year 	<p>Robbie to meet with Ed to discuss surge numbers for MRSE</p>

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<ul style="list-style-type: none"> • Improvement Plan <ul style="list-style-type: none"> ○ Overview of plan provided ○ Will plan to put IP on every board meeting agenda as to not lose track of objectives being worked on • Supply Chain Integrity Assessment <ul style="list-style-type: none"> ○ Robbie provided summary ○ 24 responses received ○ Majority of answers fell in middle of road (some work done, more improvement needed) ○ This will help inform the logistics contract for next year ○ Hope to have a summary document to share with state by late spring • Hazard Vulnerability Assessment <ul style="list-style-type: none"> ○ Received 43 responses ○ Discussed responses in various tools used – each tool yields different results ○ Some felt Kaiser Permanente was more accurate • Preparedness Plan <ul style="list-style-type: none"> ○ Walked through edits ○ Robbie will send this out for open comment and review this month • Response Plan/ COOP/ Infectious Disease Annex <ul style="list-style-type: none"> ○ Working on streamlining the COOP template ○ Workgroup for infectious disease annex: <ul style="list-style-type: none"> ▪ Robbie ▪ Ty ▪ Anna Marciniak ▪ Dr. Clark ▪ Ed Radtke ▪ Dr. Vayder ▪ Sue Smith • CMS Exercise <ul style="list-style-type: none"> ○ Schedule for June • Hazmat & ABLs Seats <ul style="list-style-type: none"> ○ Waiting for payment from state 	<p>Robbie add IP review to Board meeting agendas</p> <p>Robbie to take eICS, Kaiser, and Risk results and put into three circles and see where they overlap and include in final summary</p> <p>Ty to schedule Doodle for Infectious Disease Workgroup meeting</p>
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	<ul style="list-style-type: none"> ○ Additional Advance Burn Life Support seats will be coming from the state ● PPE Bolstering <ul style="list-style-type: none"> ○ Sent out RFP to EMS and LTC facilities ○ Compiling requests – so far have received 2-3 ○ Closes at the end of the month ● Fatality Management Plan <ul style="list-style-type: none"> ○ Ty is updating ○ Robbie and Ty met with Jess Blahnik last week and rest of ME/Cs later today ○ Hope to have plan finalized soon and will send to board for review in April ● HERC Newsletter <ul style="list-style-type: none"> ○ Will add virtual Risk Communication training through CDC to newsletter ○ Hope to have newsletter out by end of March ● Board Membership Voting <ul style="list-style-type: none"> ○ Reviewed Board Member terms ● 2022 Contracts <ul style="list-style-type: none"> ○ Robbie would like to take some time with Board for discussion regarding upcoming contracts ○ Are we fulfilling needs? Is there potential for expansion on some contracts? 	
<p>8. HERC Staff and Advisory Group Meeting</p>	<p>Independent review Everything should be covered in notes Robbie sent out</p>	
<p>9. Response Updates</p>	<p>AAR</p> <ul style="list-style-type: none"> ● Officially and consistently below an average of 50 hospitalizations and 50 new cases/day ● Is it time to close AAR? <ul style="list-style-type: none"> ○ Staffing is still iffy, other resources seem to be going back to normal ○ Board feels it's time to close, as surge has subsided <p>Information Update</p>	<p>Ty to complete COVID AAR</p>

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10. Contractor Updates	<ul style="list-style-type: none"> • HERC Coordinator • Planning <ul style="list-style-type: none"> ○ Working on: <ul style="list-style-type: none"> ▪ Mass fatality plan ▪ Newsletter ▪ COVID AAR ▪ Infectious Disease Annex • Logistics <ul style="list-style-type: none"> ○ Isopod filters came in ○ Keeping expired ones as well ○ May be helpful to include a one-page explanation when delivering new isopod filters 	<ul style="list-style-type: none"> • Develop one-pager to go out with isopods
11. Interoperable Communications Systems	<ul style="list-style-type: none"> • EICS <ul style="list-style-type: none"> ○ Continue to utilize for COVID response • EMResource/ EMTrack <ul style="list-style-type: none"> ○ EMResource 4.0 will be rolled out at end of the month • WISCOM <ul style="list-style-type: none"> ○ Continue drills ○ All new radios have been installed, speakers are very quiet ○ Still have outstanding matrix issue 	
12. Sector Reports/ Top Priorities		
13. Upcoming engagements	<ul style="list-style-type: none"> • Board Updates 1st and 3rd Tuesdays • RMC Calls scaled back to first Wednesday of the month only • Mar 24 – MRSE Partner Briefing • April 7 NCRTAC Trauma Conference • April 13 NCW HERC Board Meeting • April 14 MRSE Exercise • May 11 MRSE After Action Review • Training 	
14. Regional Resource Requests/Needs	<ul style="list-style-type: none"> ○ Evac Sleds – discrepancies of evacuation supplies; something to consider bolstering 	

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	<ul style="list-style-type: none"> ○ Ambubus – kits cost \$20,000; would need a retired bus and someplace to store ○ Pediatric MCI Supplies – some regions are deficient in these supplies, may want to consider staging supplies around state 	
15. Tabled Items for Future Discussions	Cyber threats and security Russia/Ukraine	
16. Next Meeting/Adjourn	Motion to adjourn. 1 st : Phil Rentmester 2 nd : Gary Garske Motion result: Carried	