

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting

Aspirus Wausau Family Medicine building, 10 August 2022, 0900-1200

NCW HERC Board Members			<i>Clinics</i>	NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	x	Josh Goch		Donald Kimlicka
x	Ed Radtke		Melody Dearth		Teresa Erler- WEM
x	Josh Englund (Vice Chair)		<i>CMS</i>		Tim Doerfler
	<i>EMS</i>	ex	Wendy Freese		Mike Roberts
x	Delmond Horn (Chair)		Sarah Rothmeyer		Suzi Okey
x	Dr. Michael Clark (Treasurer)		<i>Tribal</i>		
	<i>Emergency Management</i>		Jacee Shepard		
x	Phil Rentmeester	NCW HERC/NCRTAC Staff			
x	September Murphy	x	Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske	x	Dr. Tim Vayder		
ex	Sue Smith		Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
	Jason Keffeler	x	Amy Wheeler		
x	Gina Brandl				

Location: Aspirus Wausau Campus, Aspirus Wausau Family Medicine Building, 2nd Floor Molinaro Auditorium (425 Wind Ridge Dr., Wausau WI 54401)

Meeting Link: <https://us06web.zoom.us/j/92686943189?pwd=N2ZZLzdPcmJ6V0tTcWNZaTI6M3hDdz09>

Meeting ID: 926 8694 3189

Phone #: 1-646-931-3860 | Meeting ID: 926 8694 3189 | Passcode: 75674453

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum/ and Real-life Events	Introductions Trainwreck: <ul style="list-style-type: none"> • Documentary about Woodstock '99 (Netflix) • Was an effort to recreate Woodstock '69 • Took place in Rome, New York • Gaps in planning led to the space looking like a war zone • When crowd arrived, they were stripped of food and water; to buy water is was \$4/bottle (was extremely hot) • Up to 250,000 attendees • Security was hired through an employment center and little training was provided • 5,000 porta potties – not enough • Broken water stations and inappropriate waste control 	Quorum verified: Yes

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	<ul style="list-style-type: none"> • No shade • Lack of consideration for environment it was held, which led to crowd angst and they started destroying things • Candlelight vigil – passed out 100,000 candles; people then used candles to start fires and space was basically burnt to the ground • Scenario gives strong examples of what needs to be planned for 	
2. Call to Order	Meeting called to order @ 9:15	
3. Approval of Minutes of Previous Meeting	Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1 st : Josh Englund 2 nd : September Murphy Motion result: Carried	
4. Agenda Review and Additions	Discussion: Reviewed agenda items Motion to approve current agenda. 1 st : September Murphy 2 nd : Ed Radtke Motion result: Carried	
5. Accountant Report	June & July Financial Discussion <ul style="list-style-type: none"> • Amy walked through financial documents • Will have about \$69,000 for carry over • Will need to purchase computers with working capital and then request reimbursement • Amy has reached out for audit quotes, received one interested party; first year may be higher as they need to collect everything, following years should cost less • Need two people to sign a state version of the 990 (revenues and expenses) paperwork – will use Del and Dr. Clark • Nothing to review for this new fiscal year Motion to approve current financial statement 1 st : Josh Englund 2 nd : Gary Garske Motion result: Carried	Amy to send paperwork to be signed by Del and Dr. Clark
6. Fiscal Discussion	Guidance Documents: Presentation, State pamphlet, FAQ UEI Update	

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	<ul style="list-style-type: none"> • Moving forward the HERC will defer to state reimbursement policies. Current HERC policies are not allowable, as it follows GSA. • Can only reimburse up to state reimbursement rates • Conferences and travel will need pre-approval to assure it will be covered • Paying for MA certifications is no longer allowable • Snacks and refreshments will no longer be allowable • Conference hotels may be at higher rates and not allowable, unless approved by state • UEI update <ul style="list-style-type: none"> ○ Received HERC UEI; they had O’Leary address and some other wrong information, so Robbie sent another ticket to update info ○ Can now move forward with HERC and RTAC contracts ○ Robbie had to reopen his UEI ticket; he cannot complete his contract and get paid until he gets his number 	
<p>7. BP4 Subcontracts</p>	<p>All contracts are out for review. Robbie walked through the new On-Call contract. No further discussion.</p> <ul style="list-style-type: none"> • Logistics • Planning • Medical Advisor • WISCOM SME • Fiscal/Accounting • HERC Coordinator • MPH Student • On-call <p>Approve NCW HERC Subcontracts 1st: Ed Radtke 2nd: Dr. Clark Motion: Result: Carried</p>	<p>Robbie to send contracts to subcontractors for signature and have Del sign off.</p>
<p>8. BP4 Budget Revision</p>	<p>Motion to approve revised budget</p> <ul style="list-style-type: none"> • Amended travel budget • \$1,000 set aside for refrigerated trailer maintenance 	

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	<ul style="list-style-type: none"> • Can no longer cover Dr. Vayder’s medical re-certifications; that money will be put into a new line item to be sure the money allotted for Dr. Vayder, still is given to him <p>Motion to approve revised 22-23 budget. 1st: Dr. Clark 2nd: Gary Garske Motion Result: Carried</p>	
9. BP 4 Work Plan	<p>Updated version review</p> <ul style="list-style-type: none"> • No new changes, just transferred of info from old workplan to new workplan 	
10. HERC “Extreme Makeover” Update	<p>Update</p> <ul style="list-style-type: none"> • Final report has been provided to OPEHC • State has concern that some key players were not involved in document development and certain recommendations cannot be done • Document will be reviewed and edited by the State, and from there, workgroups will be made to continue moving forward 	
11. Bylaws Review	<p>Review and approve NCW HERC Bylaws</p> <ul style="list-style-type: none"> • Robbie sent out for Board to review • No comments received • Robbie recommends we clarify in the bylaws the physical location (Marathon Co. Health Dept.) of the HERC and the mailing address (PO Box in Rhinelander) <p>Motion to approve bylaws with added Article 13 and revised Article 1. 1st: 2nd: Motion Result: Quorum not met, Robbie will amend and vote next meeting.</p>	<p>Robbie to add Article 13, which will identify HERC physical and mailing locations to bylaws. Also amend address comment in Article 1.</p>
12. Work Plan/Regional Projects and Deliverables	<p>Projects:</p> <ul style="list-style-type: none"> • NCW HERC Plan Signatures <ul style="list-style-type: none"> ○ Have about 50% of signatures received • Logo Update <ul style="list-style-type: none"> ○ Robbie called Molly to see where revisions were at. She had sent him emails, and he had not received. She does want to continue with contract. 	

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	<ul style="list-style-type: none"> • Hazmat Operational Readiness Train the Trainer <ul style="list-style-type: none"> ○ Virtual seats <ul style="list-style-type: none"> ▪ Received another 325 seats ○ On schedule to have a train-the-trainer course on August 31 at Wausau Aspirus campus, limited to 20 registrants ○ In-person • ABLS Virtual Seats <ul style="list-style-type: none"> ○ Received an additional training for ABLS ○ Their software program was old, and they converted it to a new software program; working out the bugs ○ Want to make sure Aspirus receives the seats they want/need; currently almost all registrants are with the Marshfield system 	
<p>13. Current Responses</p>	<p>COVID</p> <ul style="list-style-type: none"> • Continue to monitor • Floating around 50 hospitalizations/day over last couple of weeks • The free Monoclonal antibody treatments will soon end; treatment costs around \$2,000, not sure how insurance providers will cover this • State has created a new data overview • Continue to see major bed shortages; many travelers have been cut due to expense, and has created larger bed shortage due to lack of staffing <p>Monkeypox</p> <ul style="list-style-type: none"> • Declared a public health emergency • Healthcare provider has to collaborate with local public health to get testing, vaccination and treatment resources • CDC and DHS have sites tracking overall cases <ul style="list-style-type: none"> ○ https://www.dhs.wisconsin.gov/outbreaks/index.htm ○ https://www.cdc.gov/poxvirus/monkeypox/response/2022/us-map.html • As of Friday, 23 cases in WI 	

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	<ul style="list-style-type: none"> • A few coinfections have been reported • Primary infected group: males 35-39, mostly men who have sex with other men, but not exclusive to that population • Deaths have been reported in India and Spain, but not in US • Vaccine is being pre-staged, similar to early COVID vaccine; WI is receiving 4,500 doses over a three-phase split • Continue to monitor 	
<p>14. Contractor Updates</p>	<p>HERC Coordinator</p> <ul style="list-style-type: none"> • Covered above <p>Logistics</p> <ul style="list-style-type: none"> • Hold on updating MCI packs; completed all those that had expired products • Received a few bags from Oneida Co. to use as MCI bags • Isopods are complete • UV lights <ul style="list-style-type: none"> ○ Email sent out to facilities to see if their lights were working; only heard back from two facilities that need them, however a couple new facilities would need as well ○ Need to consider if this is something we want to replace; cost is about \$500 a piece (could come out of COVID dollars) ○ Should maybe ask how much they are getting used • In current budget: \$10,000 allocated for MCI go bag supplies • Ambubus: <ul style="list-style-type: none"> ○ Is this a resource we want for the region? ○ Michael took it to RTAC coordinators and most weren't in favor of doing it in their own regions ○ Michael emailed EMS services yesterday to get their feedback, so far eight responses came back and all were in favor ○ Started a conversation with state and DOT to see how an ambubus would need to be licensed (may get ideas from how other states have done this) 	

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	<ul style="list-style-type: none"> ○ Things to consider: drivers, sustainability, storage location, etc. <p>Planning</p> <ul style="list-style-type: none"> ● Updated HERC improvement Plan with all AAR Improvement Plan recommendations from last year ● Begun drafting HERC newsletter ● Waiting for Radiation Plan template from the state <p>WISOM SME</p> <ul style="list-style-type: none"> ● Not present ● Robbie shared board recommendations on report documentation 	
<p>15. Sector Update Discussion</p>	<p>Round Robin</p> <ul style="list-style-type: none"> ● Hospitals <ul style="list-style-type: none"> ○ Aspirus is going through restructuring ○ Marshfield - River Region is open in Point and they are currently building a facility in Rapids ○ Currently at 19 hospitals in Region (started at 15) ● EMS <ul style="list-style-type: none"> ○ Provided state MCI plan ○ Funding options open ○ Working on a document for minimum equipment in ambulances ○ Working to keep radio usage familiar, and not rely only on cell phones ○ All ambulance services that applied for ambulance funding received \$24,000 ● EM <ul style="list-style-type: none"> ○ Offering a regional hazmat grant ○ Will help track what chemicals are traveling through the region; an exercise will follow it up ● No other updates 	
<p>16. Next Meeting/ Adjourn</p>	<p>Motion to adjourn. 1st: September Murphy 2nd: Ed Radtke Motion result: Carried</p>	

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