

HICS INCIDENT ACTION PLAN (IAP) QUICK START

COMBINED HICS 201—202—203—204—215A

1. Incident Name NCW HERC Public Health Update Call	2. Operational Period (# 6) DATE: FROM: 04/19/23 TO: 04/19/2023 TIME: FROM: 1300 TO: 1400
3. Situation Summary HICS 201 — Location: Virtual Attendees: Robbie Deede, Ty Zastava, Brittany Fry, Janet Dailey, Rachael Cornelius, Chris Weisgram, Donna Wiegert, Gary Garske, Kristin Bath, Makala Williams, Rebecca Mroczenski, Sandra Supinski, Sara Luchini, Sara Wartman, Jacee Shepard Discussion Topics: <ul style="list-style-type: none"> • Introductions and Welcome • Edu and Outreach <ul style="list-style-type: none"> ○ Communication Platforms Training Debrief <ul style="list-style-type: none"> ▪ Would have liked a little more interaction (i.e. entering patients in EMTrack) ▪ Found they were good refreshers ▪ Hope to continually provide these refreshers ○ Radiation Emergency Surge Annex TTX Debrief <ul style="list-style-type: none"> ▪ Don't forget to submit your organization evaluation to Ty by this Friday April 21 ▪ Want to educate the community on radiation incidents, but don't want to raise alarms – targeting education to EMS, law enforcement, etc. might be best approach ○ CMS exercise – June 14th • Current Responses <ul style="list-style-type: none"> ○ NA • MOU Update <ul style="list-style-type: none"> ○ Reviewed and Robbie will make a couple tweaks: allow for electronic signatures and quicker responses to request ○ Updated draft will need to go to County Boards and Corp Counsels; after that approval, we will move to seek signatures ○ Robbie will update draft and Ty will send out to group • PHAB PHEP Measures <ul style="list-style-type: none"> ○ Measures have been updated in 2022 ○ Opportunity for offline workgroup to review these new changes ○ Perhaps start workgroup mid-summer/early fall <ul style="list-style-type: none"> ▪ Jacee Shepard, Kristin Bath, Portage County and Wood County would be interested in serving in workgroup ○ We could also review a section of each domain at this mtg. as well • Syndromic Surveillance <ul style="list-style-type: none"> ○ If anyone has thoughts on how to do syndromic surveillance better, let Robbie know ○ Recommended to send Health Alerts on new disease regionally, not just within the county ○ Would be helpful to engage schools and access essence data at EDs • Public Health Emergency <ul style="list-style-type: none"> ○ Most departments are still following up with cases 	

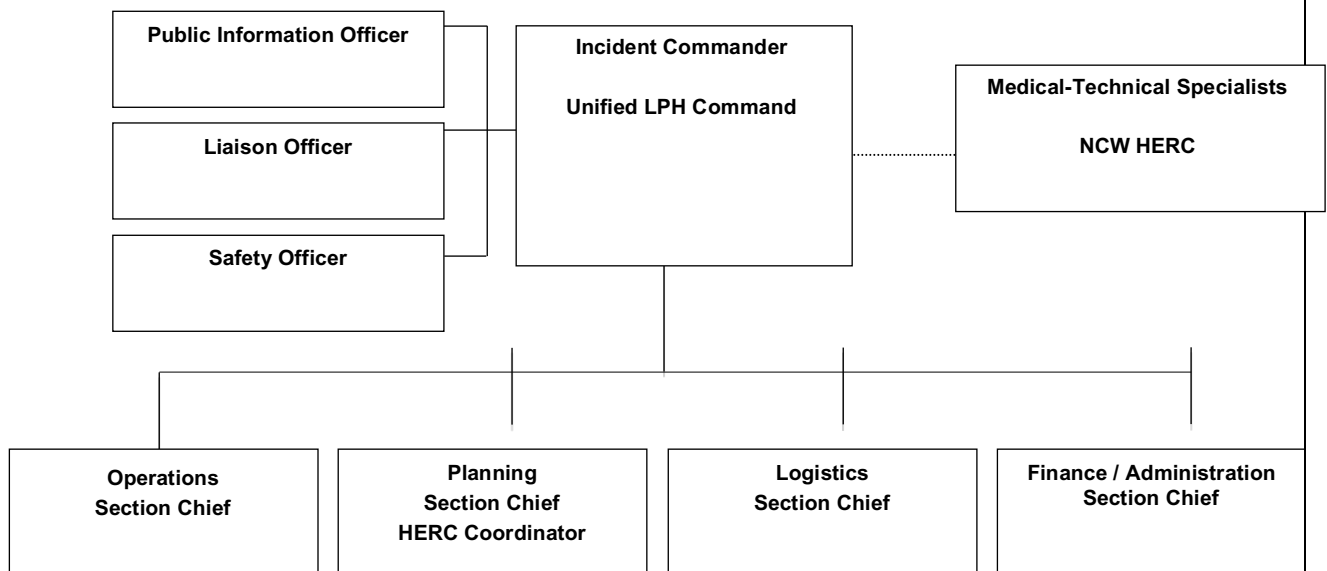


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- When workforce development grants end, not sure there will be funds available to continue follow-up
- What does transition look like?
- NACCHO has a program you can order tests through – only went to certain health departments
- FDA intends to discontinue use of monovalent vaccine, they recommend bivalent: [article details](#); still waiting for final approval of this change
- More time to focus on dropped programs; some HD are now focusing on:
 - Childhood vaccines
 - Childhood lead poisoning
 - Mental health and AODA
- Open Discussion
 - Need to identify new Board representation
 - Currently have Sue Smith and Gary Garske as PH reps and Jacee Shepard for tribal rep
 - Gary is willing to continue on for another two-year term
 - 211 has new dashboard: <https://211wisconsin.communityos.org/social-determinants-dashboard>
 - State’s PHEP Q & A has created a [calendar](#)
- Next Meeting
 - May 17, 2023 @ 1:00-2:00

4. Current Hospital Incident Management Team (fill in additional positions as appropriate)

— HICS 201, 203 —



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5. Health and Safety Briefing Identify potential incident health and safety hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards. —
HICS 202, 215A —

Responder Readiness
Information Sharing and Situational Awareness
Responder Safety and Health

6. Incident Objectives — HICS
202, 204 —

6a. OBJECTIVES	6b. STRATEGIES / TACTICS	6c. RESOURCES REQUIRED	6d. ASSIGNED TO
Intro New Prep Staff	Meet and Greet	Zoom, Discussion	HERC Coordinator
Discuss Education and Outreach Follow-up	Group discussion: time, events and impacts	Email, Discussion, Documents	HERC Coordinator
Share Wood County Response Experience	Wood County Rep Discussion	Zoom, Discussion	HERC Coordinator
Review RAVE	Share current response status/findings	Zoom, Discussion, RAVE Site	HERC Coordinator
Discuss Future of Collaboration	Group Discussion	Discussion, User Guide,	HERC Coordinator and HERC Partners
MOU Update	Group discussion, identify agreed approach	Discussion, Local and Tribal PHEP Contract Deliverables Reporting Tool	HERC Coordinator and HERC Partners

7. Prepared by

PRINT NAME: ___Robbie Deede_____

SIGNATURE: _____

DATE/TIME: 03/13/2023 1800

FACILITY: NCW HERC



Purpose: Short form combining HICS Forms 201, 202, 203, 204, and 215A
Origination: Incident Commander or Planning Section Chief
Copies to: Command Staff, Section Chiefs, and Documentation Unit Leader

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- PURPOSE:** The Incident Action Plan (IAP) Quick Start is a short form combining HICS Forms 201, 202, 203, 204 and 215A. It can be used in place of the full forms to document initial actions taken or during a short incident. Incident management can expand to the full forms as needed.
- ORIGINATION:** Prepared by the Incident Commander or Planning Section Chief.
- COPIES TO:** Duplicated and distributed to Command and General staff positions activated. All completed original forms must be given to the Documentation Unit Leader.
- NOTES:** If additional pages are needed for any form page, use a blank HICS IAP Quick Start and repaginate as needed. Additions may be made to the form to meet the organization's needs.

NUMBER	TITLE	INSTRUCTIONS
1	Incident Name	Enter the name assigned to the incident.
2	Operational Period	Enter the start date (m/d/y) and time (24-hour clock) and end date and time for the operational period to which the form applies.
3	Situation Summary	Enter brief situation summary.
4	Current Hospital Incident Management Team	Enter the names of the individuals assigned to each position on the Hospital Incident Management Team (HIMT) chart. Modify the chart as necessary and add any lines/spaces needed for Command staff assistants, agency representatives, and the organization of each of the General staff sections.
5	Health and Safety Briefing	Summary of health and safety issues and instructions.
6	Incident Objectives	
	6a. Objectives	Enter each objective separately. Adjust objectives for each operational period as needed.
	6b. Strategies / Tactics	For each objective, document the strategy/tactic to accomplish that objective.
	6c. Resources Required	For each strategy/tactic, document the resources required to accomplish that objective.
	6d. Assigned to	For each strategy/tactic, document the Branch or Unit assigned to that strategy/tactic.
7	Prepared by	Enter the name and signature of the person preparing the form. Enter date (m/d/y), time prepared (24-hour clock), and facility.