

North Central Wisconsin Healthcare Emergency Readiness Coalition  
 NCW HERC Board Meeting  
 Virtual 14 June 2023, 0900-1200

NCW HERC Board Members			<i>Clinics</i>	NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	x	Josh Goch		Sarah Christensen
	Alex Jaye		Melody Dearth	x	Megan Foltman
x	Josh Englund (Vice Chair)		<i>CMS</i>	x	PJ Monday
	<i>EMS</i>	x	Wendy Freese	x	Jonathan Stone
x	Delmond Horn (Chair)	x	Sarah Rothmeyer	x	Kelly Bremer
x	Dr. Michael Clark (Treasurer)		<i>Tribal</i>		
	<i>Emergency Management</i>		Jacee Shepard		
	Phil Rentmeester	<b>NCW HERC/NCRTAC Staff</b>			
	<i>Vacant</i>	x	Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske	x	Dr. Tim Vayder		
x	Sue Smith		Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
x	Jason Keffeler		Amy Wheeler		
	Gina Brandl				

Location: Molinaro Auditorium, located on the 2nd Floor of the Aspirus Wausau Family Medicine building (425 Wind Ridge Dr., Wausau WI 54401)  
 Virtual

Agenda Item	Talking Points	Action Steps
<b>1. Attendance and Quorum/ and Real-life Events</b>	Introduction Case Study: <ul style="list-style-type: none"> <li>• Power Outage</li> <li>• Discussed real life generator activations</li> <li>• NCW HERC has two small generators</li> <li>• May want to consider a larger mobile generator for our Region</li> </ul>	<b>Quorum verified: Yes</b>
<b>2. Call to Order</b>	Meeting called to order @ 9:07	
<b>3. Approval of Minutes of Previous Meeting</b>	Discussion: Independent review of minutes  <b>Motion to approve previous meeting minutes.</b> 1 <sup>st</sup> : Josh Englund 2 <sup>nd</sup> : Gary Garske <b>Motion result: Carried</b>	

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<p><b>4. Agenda Review and Additions</b></p>	<p>Discussion</p> <p><b>Motion to approve current agenda.</b>          1<sup>st</sup>: Wendy Freese 2<sup>nd</sup>: Sue Smith</p> <p><b>Motion result:</b> Carried</p>	
<p><b>5. Accountant Report</b></p>	<ul style="list-style-type: none"> <li>• May Financial Report           <ul style="list-style-type: none"> <li>○ Briefly talked through financials</li> <li>○ A lot of checks being cut this month</li> <li>○ A few outstanding balances</li> </ul> </li> <li>• BP3 carryover; supply ordering:           <ul style="list-style-type: none"> <li>○ 4 Isopods – one for each new hospital in the Region and one for Marshfield Clinic Health System transport service</li> <li>○ 10 Vortex UV lights – being distributed to new hospitals and long-term care facilities</li> <li>○ 12 sets of MCI training cards (adult, pediatric, and geriatric) – one for each county Emergency Manager (EM) to share as needed</li> <li>○ 2 moulage kits – will be staged on each end of the Region to be used for local exercises</li> <li>○ 12 <a href="#">Mass Casualty Incident (MCI) WALK bags</a> – one for each county EM</li> <li>○ 29 <a href="#">Frisker Radiation Alert</a> wands – one for each hospital Emergency Department and one for each county EM</li> <li>○ 5 Broselow Tapes – for those who request them</li> <li>○ 5 Stryker Evacuation Chairs – to be distributed to Marshfield Clinic Health System and Aspirus Health</li> <li>○ Triage tags – for EMS agencies around the Region and use in MCI Go Bags</li> <li>○ 10 MedSled evacuation sleds – to be distributed amongst multi-level long-term care facilities</li> <li>○ 35 Soft transfer units – to be distributed amongst long-term care facilities</li> <li>○ 8 MCI Go Bags – being dispersed to various partners (counties, hospitals, transport services, etc.)</li> </ul> </li> </ul>	

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	<p><b>Motion to approve May Financial Report</b>          1<sup>st</sup>: Gary Garske 2<sup>nd</sup>: Josh Englund  <b>Motion result:</b> Carried</p>	
<p><b>6. Transition Strategy Discussion</b></p>	<ul style="list-style-type: none"> <li>• On-call policy update and review           <ul style="list-style-type: none"> <li>○ Contract with MedEvac               <ul style="list-style-type: none"> <li>▪ MedEvac still working on internally</li> <li>▪ MedEvac would monitor EMResource and WISCOM</li> </ul> </li> <li>○ Discussion on HERC Medical Specialist On-Call policy               <ul style="list-style-type: none"> <li>▪ Could we put exec team on Whats app and put initial message to whole team, and one would take it</li> </ul> </li> </ul> </li> <li>• Transition to new contractors           <ul style="list-style-type: none"> <li>○ PJ will be getting an overview from Michael and Robbie</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Ty to resend draft contract to Dr. Clark and Jason</li> </ul>
<p><b>7. PH MOU</b></p>	<ul style="list-style-type: none"> <li>• Currently being updated</li> <li>• Has been reviewed by PH Officers and County Corp Counsels</li> <li>• Reconvening next week to discuss and move forward for signatures</li> </ul>	
<p><b>8. HERC Improvement Plan</b></p>	<ul style="list-style-type: none"> <li>• Reviewed HERC improvement plan and its additions</li> </ul>	
<p><b>9. Strategic Plan Update</b></p>	<ul style="list-style-type: none"> <li>• Workgroups will start working on July 1</li> <li>• Will be looking at regional footprints, funding, websites, etc.</li> </ul>	
<p><b>10. Work Plan/Regional Projects and Deliverables</b></p>	<p><b>Projects:</b></p> <ul style="list-style-type: none"> <li>• Rad Exercise           <ul style="list-style-type: none"> <li>○ AAR</li> <li>○ Complete, will send to all partners</li> </ul> </li> <li>• CMS Exercise (June 14)           <ul style="list-style-type: none"> <li>○ Occurring today</li> <li>○ Good participation</li> </ul> </li> <li>• CAT Tool           <ul style="list-style-type: none"> <li>○ Updates/Submission</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Ty to email hospitals reminding them importance of EMResource response</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Ty will enter a few more items and then submit</li> <li>● HERC Newsletter       <ul style="list-style-type: none"> <li>○ Ty will send to Board for their review within a week; awaiting coordinator position details</li> </ul> </li> <li>● EMResource Drills       <ul style="list-style-type: none"> <li>○ 67% State</li> <li>○ 28% NCW HERC Region</li> <li>○ Ty to put something out to our regional hospitals on importance of participation</li> </ul> </li> <li>● Board Elections       <ul style="list-style-type: none"> <li>○ Hospitals           <ul style="list-style-type: none"> <li>▪ Josh Englund               <ul style="list-style-type: none"> <li>● Vice Chair</li> <li>● 1<sup>st</sup> Wendy Freese 2<sup>nd</sup> Gary Garske</li> <li>● Close: 1<sup>st</sup> Sue Smith 2<sup>st</sup> Josh Goch</li> <li>● Carried</li> </ul> </li> <li>▪ Alex Jaye</li> </ul> </li> <li>○ Public Health           <ul style="list-style-type: none"> <li>▪ Gary Garske</li> <li>▪ Sue Smith</li> </ul> </li> <li>○ EMS           <ul style="list-style-type: none"> <li>▪ Delmond Horn               <ul style="list-style-type: none"> <li>● Chair</li> <li>● 1<sup>st</sup> Josh Englund and 2<sup>nd</sup> by Gary Garske</li> <li>● Carried</li> </ul> </li> <li>▪ Dr. Clark               <ul style="list-style-type: none"> <li>● Treasurer</li> <li>● 1<sup>st</sup> Sue Smith 2<sup>nd</sup> Gary Garske</li> <li>● Close 1<sup>st</sup> Sue Smith 2<sup>nd</sup> Gary Garske</li> <li>● Carried</li> </ul> </li> </ul> </li> <li>○ Trauma           <ul style="list-style-type: none"> <li>▪ Megan Foltman</li> <li>▪ Jason Keffeler</li> </ul> </li> <li>○ CMS</li> </ul> </li></ul>	
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	<ul style="list-style-type: none"> <li>▪ Wendy Freese</li> <li>▪ Sarah Rothsmeyer</li> <li>○ EM           <ul style="list-style-type: none"> <li>▪ Sarah Christensen</li> <li>▪ Phil Rentmeester</li> </ul> </li> <li>○ Tribal           <ul style="list-style-type: none"> <li>▪ Jacee Shepard</li> </ul> </li> </ul>	
<p><b>11. Plan and Annex Review and Development</b></p>	<ul style="list-style-type: none"> <li>• Crisis Standards of Care Plan           <ul style="list-style-type: none"> <li>○ Comments/edits/concerns               <ul style="list-style-type: none"> <li>▪ Still concerns over the plan</li> <li>▪ EMS language is incorrect</li> </ul> </li> <li>○ Need Board adoption into Response Plan per ASPR grant requirements</li> </ul> </li> </ul> <p><b>Motion to adopt State’s Crisis Standards of Care Plan as a preliminary draft guidance document with the expectation that the document will be reviewed and improved in the next fiscal year</b>            1<sup>st</sup>: Dr. Clark 2<sup>nd</sup>: Gary Garske  <b>Motion result:</b> Carried</p>	
<p><b>12. Current/Future Responses/ Exercises</b></p>	<p>Peds Cross Border Exercise</p> <ul style="list-style-type: none"> <li>• Interesting session, didn’t go as deep as they thought it would go; didn’t feel it got to a Regional Response level</li> <li>• Would be good to do more cross-border collaboration</li> </ul> <p>USSO Regional Medical Coordination</p> <ul style="list-style-type: none"> <li>• EMResource Alerts:           <ul style="list-style-type: none"> <li>○ General Announcement: June 23-July 2 providing high level details of event including onsite contact information</li> <li>○ General Announcement as situations dictate during event (heat issues, MCI, communicable or foodborne outbreaks, etc) per Medical Director</li> </ul> </li> <li>• Bed Counts           <ul style="list-style-type: none"> <li>○ Daily Hospital Bed Counts at 0700 and 1900               <ul style="list-style-type: none"> <li>▪ Aspirus Stevens Point, Plover, Wausau, Riverview</li> </ul> </li> </ul> </li> </ul>	

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	<ul style="list-style-type: none"> <li>▪ Marshfield Medical Center: River Region, Weston, Marshfield</li> <li>▪ ThedaCare: Waupaca</li> <li>○ MCI Capacity: Request hospitals to enter baseline MCI capacity at 0700 and 1900; incident-specific MCI capacity request will be sent in the event of actual MCI       <ul style="list-style-type: none"> <li>▪ Aspirus Stevens Point, Plover, Wausau, Riverview</li> <li>▪ Marshfield Medical Center: River Region, Weston, Marshfield</li> <li>▪ ThedaCare: Neenah, Waupaca</li> </ul> </li> <li>• ED Status: request if ED are experiencing high volumes to consider changing status to Peak Census. Onsite medical tent and transporting EMS will utilize such information in advising patient destination for patients without a preference</li> <li>• EMTrack Dashboard:       <ul style="list-style-type: none"> <li>○ Request ED's below keep EMTrack Dashboard active during event hours to allow for pre-notification of patients referred or transported to their facility           <ul style="list-style-type: none"> <li>▪ Aspirus Stevens Point, Plover, Wausau, Riverview</li> <li>▪ Marshfield Medical Center: River Region, Weston, Marshfield</li> </ul> </li> <li>○ If MCI alert is sent, will request hospitals to keep EMTrack Dashboard active for patient tracking</li> </ul> </li> </ul>	
<p><b>13. Contractor Updates</b></p>	<p>Independent Review</p>	
<p><b>14. Sector Update Discussion</b></p>	<p>Round Robin</p> <ul style="list-style-type: none"> <li>• Hospitals - None</li> <li>• EM - None</li> <li>• PH       <ul style="list-style-type: none"> <li>○ Today is official kick off of PH infrastructure assessment tool due Aug. 15 – very complicated tool to complete</li> <li>○ Portage Co is providing COVID testing for USSO</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• New Coordinator to orientate new Lincoln County EM</li> </ul>

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	<ul style="list-style-type: none"><li>• Trauma<ul style="list-style-type: none"><li>○ Trauma conference went well; 105 registrations on site and 60 virtual<ul style="list-style-type: none"><li>▪ Mix of half and half of EMS and ED staff</li><li>▪ Made about \$4,762 off of conference</li><li>▪ Will be held at same location next year on April 11</li></ul></li><li>○ Want to hold an EMS field day; more hands-on skills</li><li>○ Approved updated position statement for helicopter EMS use</li><li>○ Continue to do case reviews</li><li>○ Seems to be some excitement post COVID to get things moving again</li><li>○ Purchased a bunch of bike helmets for injury prevention programs; have some lifejackets left as well</li></ul></li><li>• EMS<ul style="list-style-type: none"><li>• Renewal Individual: Due June 30; 11,000 completed, 9,000 still outstanding</li><li>• Renewal Service: Due June 30; significant and broad range implications if renewal is not completed by June 30</li><li>• RN/PA on ambulance: Still being reviewed by the Office; current opinion from the EMS Office of Legal Counsel was verbal, EMS Office is requesting a written opinion from Office of Legal Counsel</li><li>• Transports of Flight Crew: Still being reviewed by the Office; current leaning is to allow flight crew to be considered self-contained and the ambulance could be driven by one EMS provider or other trained driver</li><li>• Heads Up CPR: Considered by Physician Advisory Committee, EMS Board, and EMS Office as a scope of practice issue and therefore NOT allowed at this time outside of a research setting. The driving concern is in regards to the recent device</li><li>• Budget Bill Items for EMS (Assembly passed, in Senate)</li></ul></li></ul>	
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	<ul style="list-style-type: none"> <li>• Allowing non-emergent inter-facility transport to be performed by EMT and CPR-trained driver; no clear definition of non-emergent (hospital to SNF versus hospital to hospital)</li> <li>• Removal of National Registry for EMR</li> <li>• Epi funding: Required 2 dose of adult and pediatric doses on every ambulance paid by state funds</li> <li>• EMS Office cannot require Flexible staffing to have all equipment for higher level</li> <li>• Changes to increase FAP funding amount available and expanding what funds can be used for and allow EMR agencies to apply for funds directly fund use</li> </ul> <p style="text-align: center;">○</p>	
<p><b>15. Next Meeting/ Adjourn</b></p>	<p><b>July 12, 2023 900-1200 – cancelled</b></p> <p>Next meetings:        Board Update: June 28<sup>th</sup> 1:00 – 1:30        Full Board: August 9<sup>th</sup> 9:00 – 12:00 (hybrid)</p> <p><b>Motion to adjourn.</b>        1<sup>st</sup>: Gary Garske 2<sup>nd</sup>: Jason Keffeler  <b>Motion result:</b> Carried</p>	