

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, September 13, 2023, 0900-1200

NCW HERC Board Members			<i>Clinics</i>	NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	X	Josh Goch		
	Alex Jaye		Melody Dearth		
X	Josh Englund (Vice Chair)		<i>CMS</i>		
	<i>EMS</i>	X	Wendy Freese		
X	Delmond Horn (Chair)	X	Sarah Rothmeyer		
	Dr. Michael Clark (Treasurer)		<i>Tribal</i>		
	<i>Emergency Management</i>		Jacee Shepard		
	Phil Rentmeester	NCW HERC/NCRTAC Staff			
X	Sarah Christensen		Robbie Deede		
	<i>Public Health</i>	X	Michael Fraley		
	Gary Garske	X	Dr. Tim Vayder		
	Sue Smith		Travis Nixdorf		
	<i>Trauma</i>	X	Ty Zastava		
X	Jason Keffeler		Amy Wheeler		
X	Megan Foltman	X	PJ Monday		

Virtual

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum/ and Real-life Events	Introduction Case Study: Extreme Heat Event	Quorum verified: Yes
2. Call to Order	Meeting called to order @ 9:02	
3. Approval of Minutes of Previous Meeting	Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1 st : Wendy Freese 2 nd : Megan Foltman Motion result: Carried	
4. Agenda Review and Additions	Discussion Motion to approve current agenda. 1 st : Sarah Christensen 2 nd : Megan Foltman Motion result: Carried	

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<p>5. Accountant Report</p>	<ul style="list-style-type: none"> • July/August Financial Report • BP5 budget <ul style="list-style-type: none"> ○ Submitted to state and CAT ○ Awaiting feedback from the state to make any edits ○ Once finalized, we can get our PO <p>Motion to approve July/August Financial Report 1st: Wendy Freese 2nd: Josh Englund Motion result: Carried</p>	
<p>6. After Hours Policy</p>	<p>Tabled</p>	
<p>7. HERC Email Security Update</p>	<ul style="list-style-type: none"> • Robbie and Ty need to meet to get email fixed • Still can't send emails from the HERC email account 	
<p>8. Coordinator Position</p>	<ul style="list-style-type: none"> • Del and Josh met with state on Friday • No one applied for the position • State is going to revise the RFA and repost the opening 	
<p>9. Work Plan/Regional Projects and Deliverables</p>	<p>Projects:</p> <ul style="list-style-type: none"> • Workplan: <ul style="list-style-type: none"> ○ Chemical/Hazmat Medical Surge Annex <ul style="list-style-type: none"> ▪ Workgroup <ul style="list-style-type: none"> • Dr. Vayder • Josh Englund • Megan Foltman • Sarah Christensen • Del Horn • Jeremy Kopp • Alex Jaye • Meeting scheduled from 0900-1000 on Monday September 25th ▪ Training 	

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	<ul style="list-style-type: none"> • Work group to discuss details for a chem training <ul style="list-style-type: none"> ▪ TTX is required to test the Chem Annex <ul style="list-style-type: none"> • Brian Kaczmarski and Lauri Maki are building exercise scenario • Our Region will have each county open their county EOC and participate in exercise virtually ○ HVA <ul style="list-style-type: none"> ▪ Will be sent out via Survey Monkey this fall ○ MRSE exercise <ul style="list-style-type: none"> ▪ Grant requirement for this year ▪ Other regions are looking to contract out for this; est. cost is \$12,000 ▪ Currently we don't have any money in the budget for this exercise; hoping there will be some carry over ▪ Exec Committee will discuss budget revisions to allow for some funding • Training plan <ul style="list-style-type: none"> ○ Begin planning radiation training <ul style="list-style-type: none"> ▪ Radiation Friskers ▪ Friskers do need annual calibration – est. cost to do this is \$100 ▪ Dr. Vayder will check with Anniston and see if they could possibly provide the training ○ Chem training in preparation for TTX ○ www.ruraltraining.org. – offer free trainings; not sure if we will have time for one this year with everything else going on 	
<p>10. Current/Future Responses/ Exercises</p>	<ul style="list-style-type: none"> • Brush run/KISS concert <ul style="list-style-type: none"> ○ 5 MCI bags and a WISCOM radio were borrowed to event ○ Comments heard stated it seemed like the event was understaffed in terms of security and check points 	

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	<ul style="list-style-type: none"> • Rainbow Gathering <ul style="list-style-type: none"> ○ Occurred in the UP, big group that camps and parties; typically has higher level of crime activity ○ Helpful to notify HERC of the smaller events as well for situational awareness in case things go sour • HSHS <ul style="list-style-type: none"> ○ Cyber-attack to health system in Western portion of WI ○ Shut down paging, EPIC, email, etc. ○ Was down for over a week, now back and running • Others <ul style="list-style-type: none"> ○ None 	
<p>11. Contractor Updates</p>	<ul style="list-style-type: none"> • Independent Review • Logistics Update – supply distribution <ul style="list-style-type: none"> ○ Friskers: <ul style="list-style-type: none"> ▪ Delivered several friskers to Aspirus, Taylor Co., Clark Co., MMC ▪ Think that all have been delivered now ▪ A couple EM offices didn't want them ▪ Two are left in warehouse ○ Evacuation supplies <ul style="list-style-type: none"> ▪ Delivered some med sleds and evacuation sleds ▪ One med sled and about 20 soft evacuation seats left in the warehouse ▪ 3 Stryker chairs are left as well; MMC took two, Aspirus declined ▪ MMC would take another if approved ▪ Still waiting on receiving the 5th chair ○ UV Lights: <ul style="list-style-type: none"> ▪ Still have extra UV lights to distribute ▪ Ask hospitals if they would like a new one to replace old or give to an ambulance service ○ Put something in newsletter about supplies available and that they can complete form if interested to go into lottery 	<ul style="list-style-type: none"> • PJ will get accurate count of extra supplies • Michael will send email to RTAC re extra supplies; Ty to include in newsletter

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	<p>Motion to approve additional Stryker chair to go to MMC. 1st: Wendy Freese 2nd: Jason Keffeler Motion result: Carried</p> <p>Motion to send out supply information to all parties, assess responses, and if more inventory is left, allow exec team and PJ to determine where assets may go.</p> <p>1st: Jason Keffeler 2nd: Wendy Freese Motion result: Carried</p> <ul style="list-style-type: none"> • Conflict of Interest Agreements <ul style="list-style-type: none"> ○ If you haven't yet submitted agreement to Ty, please do so by this Friday 	
<p>12. Sector Update Discussion</p>	<p>Round Robin</p> <p>EM:</p> <ul style="list-style-type: none"> • Wood Co. hazmat exercise with ERCO on Sept. 26th • Wood Co. is creating a community Safe Room at South Wood County Park <p>Trauma:</p> <ul style="list-style-type: none"> • Working to standardize trauma surveys • Tomahawk Fall Ride is this weekend <p>Hospitals:</p> <ul style="list-style-type: none"> • Anticipating the Fall Ride • Starting to see flu vaccines in and scheduling flu clinics <p>CMS:</p> <ul style="list-style-type: none"> • No update <p>PH:</p> <ul style="list-style-type: none"> • No update/not present 	
<p>13. Next Meeting/ Adjourn</p>	<p>Board update: Removed from calendar, will resume if needed Board meeting: October 11 from 0900-1200; virtual only Caucus meetings:</p>	

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	<p>Motion to adjourn. 1st: Jason Keffeler 2nd: Megan Foltman Motion result: Carried</p>	
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