

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 Virtual, October 11, 2023, 0900-1200

NCW HERC Board Members			<i>Clinics</i>	NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>	X	Josh Goch		
	Alex Jaye		Melody Dearth	x	Jessica Blahnik
x	Josh Englund (Vice Chair)		<i>CMS</i>		
	<i>EMS</i>	x	Wendy Freese		
x	Delmond Horn (Chair)	X	Sarah Rothmeyer		
x	Dr. Michael Clark (Treasurer)		<i>Tribal</i>		
	<i>Emergency Management</i>		Jacee Shepard		
x	Phil Rentmeester	NCW HERC/NCRTAC Staff			
x	Sarah Christensen		Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske	x	Dr. Tim Vayder		
x	Sue Smith		Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
x	Jason Keffeler		Amy Wheeler		
X	Megan Foltman	x	PJ Monday		

Virtual

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum/ and Real-life Events	Introduction Case Study: MCI Ty reviewed MCI case study – will be shared with minutes	Quorum verified: Yes
2. Call to Order	Meeting called to order @ 9:01	
3. Approval of Minutes of Previous Meeting	Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1 st : Sarah Christensen 2 nd : Sue Smith Motion result: Carried	
4. Agenda Review and Additions	Discussion Motion to approve current agenda. 1 st : Jason Keffeler 2 nd : Wendy Freese Motion result: Carried	

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<p>5. Regional Forensic Center</p>	<ul style="list-style-type: none"> • Update – Jess Blahnik <ul style="list-style-type: none"> ○ New forensic center includes: <ul style="list-style-type: none"> ▪ A loading dock ▪ Space for training ▪ Area for decontamination ○ Starting a capital campaign to cover building costs (~\$3.8 million) ○ This center will be an asset for all of Northern WI and the UP ○ Ty will inform OPEHC and other HERC Coordinators of project at next meeting ○ If we have additional carryover funds, consider items to purchase for the center 	<ul style="list-style-type: none"> • Ty to get on HERC Coordinator mtg. agenda to discuss the center • Jess to create pamphlet for Ty to share at mtg.
<p>6. Accountant Report</p>	<ul style="list-style-type: none"> • September Financial Report <ul style="list-style-type: none"> ○ Ty shared report, no questions • Zoom license <ul style="list-style-type: none"> ○ We formerly purchased a Zoom license with all HERCS through Fox Valley region HERC; this year we needed to purchase our own – was done this month <p>Motion to approve September Financial Report 1st: Gary Garske 2nd: Sue Smith Motion result: Carried</p>	
<p>7. BP5 Budget</p>	<ul style="list-style-type: none"> • Carryover request ideas <ul style="list-style-type: none"> ○ MRSE contractor – quote for contractor estimates are between \$14,000 - \$39,000; it's looking other Regions will likely be using contractor that is charging \$14,000 <ul style="list-style-type: none"> ▪ We are hoping to be added to that contract with them ○ Training <ul style="list-style-type: none"> ▪ Radiation training (use of friskers) ▪ 4 hr. radiation course (Dr. Clark and Wausau Fire) 	<ul style="list-style-type: none"> • Ty to work with Dr. Clark to see if Wausau Fire can train on Friskers and help with hazmat trainings • Ty to look into Frisker You Tube video • Ty to look into seeing if Frisker company has any training • Ty to create survey for partners to determine what type of radiation/chemical/HAZMAT training they may be interested in

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	<ul style="list-style-type: none"> ▪ Chemical HAZMAT training – Advanced Hazmat Life Support, 4-hour mini courses (cheaper, Dr. Clark and Wausau Fire may be able to teach) <ul style="list-style-type: none"> ○ Regional forensic center equipment ○ Conference/travel 	
<p>8. OPEHC/RTAC Meeting</p>	<ul style="list-style-type: none"> • ASPR visit <ul style="list-style-type: none"> ○ Coming to October OPEHC and AG mtgs. • Staffing <ul style="list-style-type: none"> ○ Hired new PHEP Coordinator, will start Oct. 23 ○ RFA for our Coalition is open until Oct. 18 • RTAC annual trauma data report was released for 2022 • A fall burden report was also recently released 	
<p>9. AG Strategic Plan Workgroup Update</p>	<ul style="list-style-type: none"> • Technology workgroup <ul style="list-style-type: none"> ○ Ty walked through project’s plan ○ There is a big push to educate on EMTrack ○ Group is looking to offer quarterly technology trainings • Website review workgroup <ul style="list-style-type: none"> ○ Group reviewed each HERC’s website ○ Will be putting together a checklist of what each coalition should include on their site 	
<p>10. HERC Email Security Update</p>	<ul style="list-style-type: none"> • All security issues have been resolved and email is functioning normally 	
<p>11. Work Plan/Regional Projects and Deliverables</p>	<p>Projects:</p> <ul style="list-style-type: none"> • Workplan: <ul style="list-style-type: none"> ○ Chemical/Hazmat Medical Surge Annex <ul style="list-style-type: none"> ▪ Workgroup <ul style="list-style-type: none"> • Met twice, draft plan is complete – Ty will send to Board for their review ▪ Training <ul style="list-style-type: none"> • State is putting together a Chem/HAZMAT 101 PP to provide right before TTX ▪ TTX – February 14, 2024; 1:00 – 3:30 ○ HVA – closes Oct. 20th 	<ul style="list-style-type: none"> ○ Ty to send Chemical HAZMAT plan to board for their review ○ Ty to put together HVA report ○ Work on MRSE contract ○ Ty to send out hospital caucus invite ○ Ty to get CMS exercise proposal from Aimee; set date for exercise in June ○ Ty to contact Travis and schedule hospital comm drill – send invite to hospitals once date is chosen

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- MRSE exercise
 - Ty will put together report after survey closes
- Website update
 - Waiting on other Regions to determine what contracting company they will use (quotes just came in), and then we will ask to hop on to their contract
- Caucus meetings update
 - Ty removed all old meeting minutes from the website, keeping just 2023 documents on
- CMS exercise
 - Sent out email to Hospital partners providing an update on HERC activities
 - Ty will send out a mtg. invite to hold a November Hospital mtg.
- Comm drills
 - Two options:
 - Superior Health Quality Alliance – free to them
 - Region can host – different scenario
 - Board decided to go ahead and offer regional exercise and contract with Aim Consulting (Aimee) and hold exercise in June
 - Phil shared a [website](#) from FEMA that offers free virtual tabletop exercise options
 - Many scenarios
 - 2-3 hrs. each

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	<ul style="list-style-type: none"> • Email • RAVE <ul style="list-style-type: none"> ▪ Ty will work with Travis to drill hospitals using EMResource and WISCOM ▪ Look into testing RAVE for next drill • Training plan <ul style="list-style-type: none"> ○ Radiation training update <ul style="list-style-type: none"> ▪ Ty has not heard back from State radiation folks; she will look into other options ○ Training survey <ul style="list-style-type: none"> ▪ The state training coordinator will be sending out a training survey soon to all partners; results will guide training schedule for next year ○ Intro to Preparedness Planning Workshop (IPPW) <ul style="list-style-type: none"> ▪ Each county EM hosts an IPPW and reviews and prioritizes risks for their county ▪ Will be done for next three years and drives preparedness planning 	
<p>12. HERC Improvement Plan</p>	<ul style="list-style-type: none"> • Focus is still on radiation training this year • Will be many added improvements after Chemical HAZMAT TTX and MRSE 	
<p>13. PH Caucus Update</p>	<ul style="list-style-type: none"> • Caucus meeting was re-evaluated • Determined that the monthly meeting is valuable, and people like the platform to discuss EP topics • Currently some confusion surrounding flu/COVID vaccine availability • As of Nov. 1, COVID will move down to a category 2 disease (only reportable if longer than 24 hr. hospital stay or pediatric death) 	<ul style="list-style-type: none"> • Ty to add anti-public health groups to next PH agenda
<p>14. Current/Future Responses/ Exercises</p>	<ul style="list-style-type: none"> • Oneida County outbreak <ul style="list-style-type: none"> ○ Confirmed outbreak of adenovirus at Friendly Village 	

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	<ul style="list-style-type: none"> ○ Other health risk: Legionella pneumonia found in Friendly Village Water Supply ● Republican National Convention (RNC) planning <ul style="list-style-type: none"> ○ Milwaukee has started their planning ○ Secret Service will start planning meetings in October ○ Event takes place early July ● Respiratory illness season <ul style="list-style-type: none"> ○ Vaccination has begun; delay on providers receiving COVID vaccine ○ COVID is higher than flu right now ● Kaiser Permanente strike <ul style="list-style-type: none"> ○ Thousands of workers went on strike in the Kaiser system ● Wood County Health Department <ul style="list-style-type: none"> ○ Had another building power outage, lasted a few days ● Portage County Health Department <ul style="list-style-type: none"> ○ Still in recovery from building flood – still not back in their building; looking at moving to new location while building is being renovated 	
<p>15. Contractor Updates</p>	<ul style="list-style-type: none"> ● Independent review ● Logistics update – supply distribution <ul style="list-style-type: none"> ○ Numerous requests for supplies have come in ○ Prioritize LTC for evacuation equipment ○ Look into what counties received MCI cards/ Go bags ○ Request 3-4 sentence statement of need ● Conflict of Interest Agreements <ul style="list-style-type: none"> ○ All but one have been signed 	<ul style="list-style-type: none"> ● PJ to compare supplies given last spring to requests to see if there is duplication ● PJ to email those who have requested to provide a 3-4 sentence statement of need
<p>16. Board Seat</p>	<ul style="list-style-type: none"> ● CMS clinic board seat opening – Melody Dearth is retiring as of December 1 ● That sector needs to nominate a new board rep ● Ty to seek interest in position, then Board will vote on who receives the seat 	<ul style="list-style-type: none"> ● Ty to send out email to CMS section to see if anyone is interested in board position
<p>17. Sector Update Discussion</p>	<ul style="list-style-type: none"> ● SNS and LTC 	

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	<ul style="list-style-type: none"> ○ Long term care is no longer eligible to receive supplies from the state warehouse or SNS ○ This is new news to many as it's a recent change <p>Round robin</p> <ul style="list-style-type: none"> ● Hospitals <ul style="list-style-type: none"> ○ Nothing new to share ○ Schedule November hospital caucus meeting ● PH <ul style="list-style-type: none"> ○ Nothing additional to report ● EM <ul style="list-style-type: none"> ○ Marathon EM moved over to Lakeview Building and can now offer many trainings there; trainings include: <ul style="list-style-type: none"> ▪ ICS-400 ▪ Emergency Management Basic Academy ▪ Foundations of EM ▪ Science of Disasters ▪ Planning Emergency Operations ▪ Homeland Security Exercise and Evaluation Program ▪ Public Information Officer Basic ▪ Mitigation for Emergency Managers ▪ Continuity of Operations ○ Email Phil if you are interested in any of the above trainings ○ Working on an assembly ordinance for special events that have over 3,000 people ○ Wood Co. is now using Everbridge for alerts to the community; is an opt out service ● EMS <ul style="list-style-type: none"> ○ Mark Mandler is new section manager for EMS ○ Working on planning helicopter/ground communication ○ Loss about 300-400 EMS providers in last renewal process; lot of discussion around recruitment and retention in EMS 	
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	<ul style="list-style-type: none"> ○ State MCI plan is almost done ○ EMS board has concern about future preparedness ● Trauma <ul style="list-style-type: none"> ○ RTAC revised patient tracking and hospital communication worksheets ○ A lot of discussion around classification of hospitals ○ Trauma conference is April 11, looking into offering a preparedness track again ○ Trauma system funding discussions; have had no changes since 2001 ● CMS <ul style="list-style-type: none"> ○ Northcentral Healthcare is looking at missing person procedure ○ Working on HVAs 	
<p>18. Next Meeting/ Adjourn</p>	<p>Board meeting: November 8 from 0900-1200 - virtual Caucus meetings: Hospital: November 8 from 1300-1400 - virtual</p> <p>Motion to adjourn. 1st: Gary Garske 2nd: Sue Smith Motion result: Carried</p>	