

HICS INCIDENT ACTION PLAN (IAP) QUICK START

COMBINED HICS 201—202—203—204—215A

1. Incident Name NCW HERC Public Health Update Call	2. Operational Period (# 17) DATE: FROM: 05/15/24 TO: 05/15/24 TIME: FROM: 1300 TO: 1400
3. Situation Summary HICS 201 — Location: Virtual Join Zoom Meeting Attendees: Robbie Deede, Ty Zastava, Dan Mueller, Becky, Brittany Mews, Shelley Hersil, Chris Weisgram, Gary Garske, Melissa Geach, Jessa Bokhoven, Kristin Bath, Megan Lindau, Brittany Fry, Kathleen Kautz, Hope Gilligan, Laura Scudiere, Sarah Luchini, Joyce Knowlton, Discussion Topics: <ul style="list-style-type: none"> • Introductions and Welcome • HERC Coordinator Updates <ul style="list-style-type: none"> ○ MRSE Follow-Up <ul style="list-style-type: none"> ▪ Felt disjointed between hospitals and community partners ▪ Injects came too fast ▪ Need to do a better job of engaging Executives and County Board participation ○ Upcoming Trainings: <ul style="list-style-type: none"> ▪ MGT 403: Underserved populations preparedness planning for rural responders and volunteers (flyer): August 20 from 8:00 – 5:00 at Marathon County Conference Center ○ HERC PH Board Representation Elections <ul style="list-style-type: none"> ▪ Sue Smith – 2 yr. seat ▪ Gary Garske – 1 yr. seat (was due for re-election last year, so term is shortened) ▪ Dan Mueller made motion for continuing Sue and Gary’s terms <ul style="list-style-type: none"> • Laura Scudiere 2nd • Motion carried ▪ Sue and Gary will continue their Board seats ○ Severe Weather and Power Outage Resource • Current Responses <ul style="list-style-type: none"> ○ Peter Christensen cyber attack ○ Accension cyber attack ○ Measles <ul style="list-style-type: none"> ▪ Assessment of medications for prophylaxis ▪ Marathon Co. is seeing an increase in notice of when testing is being done ○ Hep A <ul style="list-style-type: none"> ▪ Marathon County is part of the wastewater surveillance ▪ In mid-March they had a positive scan for Hep A ▪ Ironically, they got a case that same day ▪ Have had a couple more hits on detection in waste water ▪ Other counties are having Hep A cases that are not linked ▪ Numerous other viruses are being monitored as well ○ Pertussis in Portage Co. 	



HICS INCIDENT ACTION PLAN (IAP) QUICK START COMBINED HICS 201—202—203—204—215A

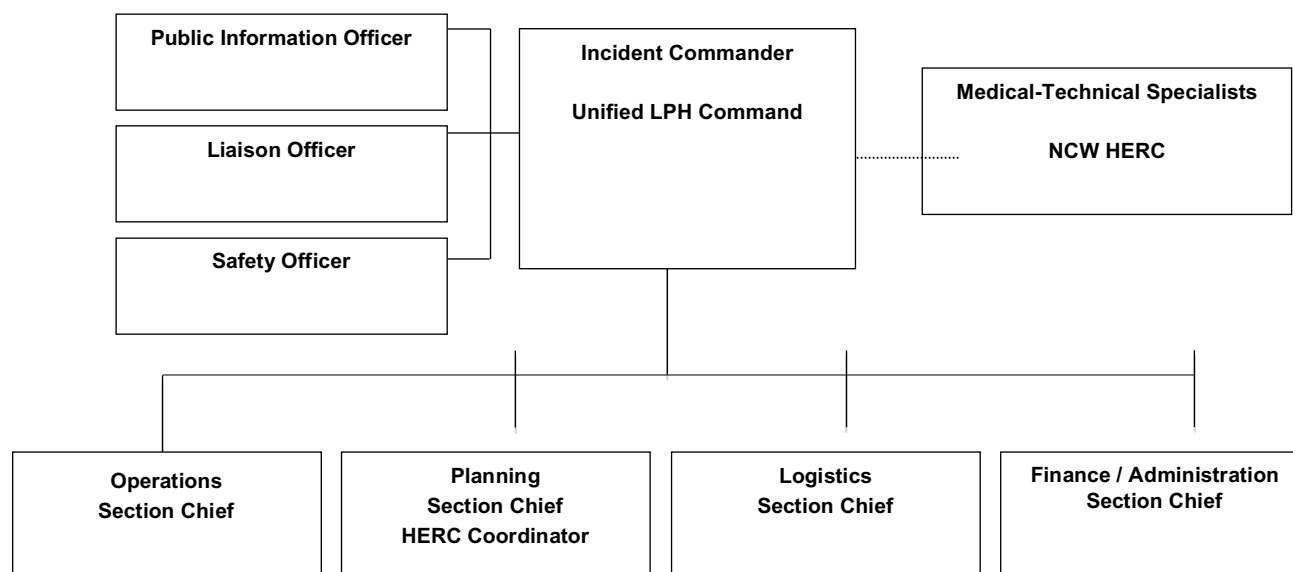
- Local Capability Workgroup Update
 - Discussion around new contract starting in July; reviewed training piece and waiting for CDC to say if its ok to have a refresher vs. taking full course
- PHEP Update Review: Emergency Public Information and Sharing
 - Jessa Bokhoven walked through updates
 - Joint information center - consideration for HERC
 - There is a mutual aid request form that can be used
 - Capability review for next month will be Medical Surge (Robbie Deede)
- Preparedness Summit Follow-Up
 - Infodemiology
 - <https://www.infodemiology.com/>
 - Intersection of information and epidemiology
 - New age surveillance
 - Triaging intervention of information
 - Use of AI
 - Next Gen CDC the Future of the PHEP
 - Really driving home health equity – have someone inside your ICS that focuses on access; needs to be a primary objective of the mission
 - Assure excellence in state and local response
 - Harnessing AI
 - Evolution of AI to date
 - AI is still in its infancy and look what it can do
 - Different versions of AI
 - It's not going away, and it's only going to grow
 - Government and public sector are notoriously late adopters and when they finally adopt they are way behind
 - Can be used to write exercises and preparedness plan designs
 - Prepper.ai – can go there to sign up to be beta testers
 - Majority are open forum, so people can access information you put in
- Read AI
 - It's an app that uses artificial intelligence to dictate notes for meetings you attend or can't attend
 - Be aware that the app can join the meeting (it announces itself)
 - It records and dictates the conversation, including PHI
 - Concern if it creates a record that needs to be retained
 - You can “kick” it out of your meeting
- Open Discussion - none
- Next Meeting
 - June 19, 2024 @ 1:00
 - **July meeting - cancelled**

HICS INCIDENT ACTION PLAN (IAP) QUICK START

COMBINED HICS 201—202—203—204—215A

4. Current Hospital Incident Management Team (fill in additional positions as appropriate)
203 —

— HICS 201,



5. Health and Safety Briefing Identify potential incident health and safety hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.
HICS 202, 215A —

Responder Readiness
Information Sharing and Situational Awareness
Responder Safety and Health

6. Incident Objectives
202, 204 —

— HICS

6a. OBJECTIVES	6b. STRATEGIES / TACTICS	6c. RESOURCES REQUIRED	6d. ASSIGNED TO
Introductions and Welcome	Group Roll Call	Zoom, Discussion	Robbie Deede
HERC Coordinator Updates	Group Discussion	Zoom, Discussion	Ty Zastava



HICS INCIDENT ACTION PLAN (IAP) QUICK START
COMBINED HICS 201—202—203—204—215A

Current Responses	Share current response status/findings	Zoom, Discussion	HERC Partners
Local Capability Workgroup Update	Share workgroup highlights	Zoom, Discussion	Brittany Fry
PHEP Update Review: Public Information and Warning	Facilitated Discussion	Zoom, Discussion	Jessa Bokhoven
Preparedness Conference Follow-Up	Group Discussion	Zoom, Discussion	Robbie Deede and Rachel Cornelius
Open Discussion	Group Discussion	Zoom, Discussion	HERC Partners



Purpose: Short form combining HICS Forms 201, 202, 203, 204, and 215A
Origination: Incident Commander or Planning Section Chief
Copies to: Command Staff, Section Chiefs, and Documentation Unit Leader

HICS INCIDENT ACTION PLAN (IAP) QUICK START COMBINED HICS 201—202—203—204—215A

7. Prepared by

PRINT NAME: ____Ty Zastava_____

SIGNATURE: _____

DATE/TIME: 04/14/2024 1100

FACILITY: NCW HERC

PURPOSE: The Incident Action Plan (IAP) Quick Start is a short form combining HICS Forms 201, 202, 203, 204 and 215A. It can be used in place of the full forms to document initial actions taken or during a short incident. Incident management can expand to the full forms as needed.

ORIGINATION: Prepared by the Incident Commander or Planning Section Chief.

COPIES TO: Duplicated and distributed to Command and General staff positions activated. All completed original forms must be given to the Documentation Unit Leader.

NOTES: If additional pages are needed for any form page, use a blank HICS IAP Quick Start and repaginate as needed. Additions may be made to the form to meet the organization's needs.

NUMBER	TITLE	INSTRUCTIONS
1	Incident Name	Enter the name assigned to the incident.
2	Operational Period	Enter the start date (m/d/y) and time (24-hour clock) and end date and time for the operational period to which the form applies.
3	Situation Summary	Enter brief situation summary.
4	Current Hospital Incident Management Team	Enter the names of the individuals assigned to each position on the Hospital Incident Management Team (HIMT) chart. Modify the chart as necessary and add any lines/spaces needed for Command staff assistants, agency representatives, and the organization of each of the General staff sections.
5	Health and Safety Briefing	Summary of health and safety issues and instructions.
6	Incident Objectives	
	6a. Objectives	Enter each objective separately. Adjust objectives for each operational period as needed.
	6b. Strategies / Tactics	For each objective, document the strategy/tactic to accomplish that objective.
	6c. Resources Required	For each strategy/tactic, document the resources required to accomplish that objective.
	6d. Assigned to	For each strategy/tactic, document the Branch or Unit assigned to that strategy/tactic.
7	Prepared by	Enter the name and signature of the person preparing the form. Enter date (m/d/y), time prepared (24-hour clock), and facility.