NCW HERC Board Members		Clinics		NCW HERC Members, Guests & Presenters	
Hospitals	Х	lan Fisher			
Dr. Tony Swicer	Х	Kimberly Spurgeon			
Josh Englund (Vice Chair)		CMS			
EMS	Х	Wendy Freese			
Delmond Horn (Chair)		Sarah Rothmeyer			
Dr. Michael Clark (Treasurer)		Tribal			
Emergency Management		Jacee Shepard			
Phil Rentmeester	NCW HERC/NCRTAC Staff				
Sarah Christensen		Robbie Deede			
Public Health	Х	Michael Fraley			
Gary Garske	х	Dr. Tim Vayder			
Sue Smith		Travis Nixdorf			
Trauma	Х	Ty Zastava			
Jason Keffeler	Х	Amy Wheeler			
Megan Foltman	х	PJ Monday			
	Hospitals Dr. Tony Swicer Josh Englund (Vice Chair) EMS Delmond Horn (Chair) Dr. Michael Clark (Treasurer) Emergency Management Phil Rentmeester Sarah Christensen Public Health Gary Garske Sue Smith Trauma Jason Keffeler	Hospitals Dr. Tony Swicer Josh Englund (Vice Chair) EMS Delmond Horn (Chair) Dr. Michael Clark (Treasurer) Emergency Management Phil Rentmeester Sarah Christensen Public Health Gary Garske Sue Smith Trauma Jason Keffeler	Dr. Tony Swicer	HospitalsxIan FisherDr. Tony SwicerxKimberly SpurgeonJosh Englund (Vice Chair)CMSEMSxWendy FreeseDelmond Horn (Chair)Sarah RothmeyerDr. Michael Clark (Treasurer)TribalEmergency ManagementJacee ShepardPhil RentmeesterNCW HERC/NCRTAC StaffSarah ChristensenRobbie DeedePublic HealthxMichael FraleyGary GarskexDr. Tim VayderSue SmithTravis NixdorfTraumaxTy ZastavaJason KeffelerxAmy Wheeler	

Virtual

Agen	ida Item	Talking Points	Action Steps
1.	Attendance and	Introduction	Quorum verified: Yes
	Quorum/ and	Case Study: HAZMAT Incident	
	Real-life Events		
2.	Call to Order	Meeting called to order @ 9:10	
3.	Approval of	Discussion: Independent review of minutes	
	Minutes of		
	Previous	Motion to approve previous meeting minutes.	
	Meeting	1 st : Jason Keffeler 2 nd : Gary Garske	
		Motion result: Carried	
4.	Agenda Review	Discussion	
	and Additions		
		Motion to approve current agenda.	
		1 st : Wendy Freese 2 nd : Gary Garske	
		Motion result: Carried	

5.	Accountant	April Financial Report
	Report	Amy reviewed financial packet; no questions
		Tax 990 Review
		Amy reviewed tax documents and answered questions
		,
		Motion to approve April Financial Report
		1 st : Jason Keffeler 2 nd : Gary Garske
		Motion result: Carried
		Motion rosals. Carries
6.	Contractor	Independent review
	Report	Contractor update if needed
		 PJ gave update on logistics; he will update resource
		tracking documents and get to Ty
7.	BP5 Budget	Revised budget update
		Wait on distribution of decontamination supplies until
		we can provide training
		Check with delivery to see if can get shipped directly
		to warehouse
		NOFO
		○ Still not dropped
		• 24-25 budget prep
		Begin thinking of ideas of what needs to be included
•	Subcontractor	in the next budget
٥.	Contract Review	Follow-up from meeting Desided to go with a one year contrast at this point.
	Contract Review	Decided to go with a one-year contract at this point
		until we know what will be in the NOFO; plan to go to
		a multi-year contract after first year with annual
		signatures
		Added three more deliverables for all contracts:
		■ Include all mileage whether submitted or not
		submitted
		■ Include hours spent on each deliverable
		 Let Board know if there is anything outside of
		contract they are being asked to do

Increase in pay for accountant and planning contracts RFA posting		v eda., ivia y 0, 202 i 0300 1200	
Posted on HERC website and emailed to all partners; applications due by May 31 9. Board Seats • Vice Chair seat		 Increase in pay for accountant and planning contracts 	
9. Board Seats • Vice Chair seat • Iosh Englund has recently take a position with Aspirus; he would like to continue his position as Vice Chair • Want to be sure we are equally representing across the health systems • Ultimately up to hospital caucus to decide who represents this position 10. OPEHC & RTAC Meeting • RTAC On Annual meeting tomorrow morning; will be election of board members and will have a presentation from EMS for Children • Conference in April went really well; had ~156 registrations ~ 2/3 in person and 1/3 online • OPEHC • No major updates; still no NOFO 11. AG Meeting • Meeting updates • Strategic planning continues • Workplan/Regional Projects and Deliverables • Training plan • May 20, Wausau Aspirus (41 registered for am and 35 registered for pm) • Was a good overview training; learned the detectors are a big trickier to use than originally thought • Workplan:		RFA posting	
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	Ty has been assessing partners to determine their knowledge on CHEMPACK; finding out that no one seems to know it exists and how to access Ty will talk further with other HERC coordinators on this Board feels this is something the HERC should take on MRSE Follow-Up Ty reviewed the AAR from Steve; she will review further an add applicable improvement strategies to our HERC improvement plan CMS exercise Trusted Agent mtg. June 5 from 1300-1330 Exercise June 12 from 1300-1530 Preparedness Plan & Response Plan Signatures of acknowledgement obtained	
13. HERC Improvement Plan	Add CHEMPACK work to IP	 Ty to add CHEMPACK to IP Ty to talk with Aimee to add COOP into the CMS exercise
14. PH Caucus Update	 Group continues to review one capability of the new PHEP each meeting PHEP contract is looking much different this year Resolution sent to the state identifying need for state to complete an AAR after incidents using a standardized template 	
15. Current/Future Responses/ Exercises	 Measles A confirmed measle case in Dane County who works in Rock County GovD sent out last week Forward to partners Pertussis cases are rising again 	Ty to forward GovD to partners

	VII (dai) (Viay 3) 202 (0300 1200
	CMS Exercise June 12
	Portage County RTF training June 10
	 Regional participation
	RNC – Milwaukee, July 2024
	NFL Draft – Green Bay, April 2025
16. Sector Update	Round Robin:
Discussion	• EM:
	 Bright Horizon Recovery Exercise occurring in August and September 2024 in Marathon County; will be a massive flooding event scenario and will activate a Multi-Agency Resource Center PH:
	 Nothing to add
	Hospitals:
	 Aspirus Wausau will have half its new ER open in a couple weeks Will be an open house next week for EMS and PH Marshfield Clinic started system-wide cyber security exercises
	 CMS: None EMS:
	RTAC annual meeting is tomorrow
	• Trauma:
	 Entering trauma season
	Tribal: Not present
17. Next Meeting/	Board meeting: • Ty will send out calendar invites for 24-25 meetings
Adjourn	June 12, 2024 from 0900-1200 (virtual)
	2024-2025 meeting schedule: No meeting in July Motion to adjourn.
	1 st : Wendy Freese 2 nd : Ian Fisher

	Motion result: Carried		