

North Central Wisconsin Healthcare Emergency Readiness Coalition
 NCW HERC Board Meeting
 November 13, 2024 0900-1200

NCW HERC Board Members			<i>Clinics</i>	NCW HERC Members, Guests & Presenters	
	<i>Hospitals</i>		Marcus Walden (2024-2026)		
x	Dr. Tony Swicer (2023-2025)	x	Kimberly Spurgeon (2023-2025)		
x	Ian Fisher (Vice Chair) (2024-2026)		<i>CMS</i>		
	<i>EMS</i>	x	Wendy Freese (2023-2025)		
x	Delmond Horn (Chair) (2023-2025)	x	Ryan Hanson (2024-2026)		
x	Dr. Michael Clark (Treasurer) (2024-2026)		<i>Tribal</i>		
	<i>Emergency Management</i>	x	Jacee Shepard (no election, recruited by Board)		
x	Kelly Bremer (2023-2025)	NCW HERC/NCRTAC Staff			
x	Tyler Verhasselt (2024-2026)		Robbie Deede		
	<i>Public Health</i>	x	Michael Fraley		
x	Gary Garske (2023-2025)	x	Dr. Tim Vayder		
x	Sue Smith (2024 – 2026)	x	Travis Nixdorf		
	<i>Trauma</i>	x	Ty Zastava		
x	Jason Keffeler (2024-2026)	x	Amy Wheeler		
x	Megan Foltman (2023 – 2025)	x	PJ Monday		

Virtual

Agenda Item	Talking Points	Action Steps
1. Attendance and Quorum/ and Real-life Events	Introduction Case Study: Bus MCI	Quorum verified: Yes
2. Call to Order	Meeting called to order @ 9:05	
3. Approval of Minutes of Previous Meeting	Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1 st : Jason Keffeler 2 nd : Megan Foltman <ul style="list-style-type: none"> Motion result: Carried 	
4. Agenda Review and Additions	Discussion Motion to approve current agenda. 1 st : Gary Garske 2 nd : Wendy Freese <ul style="list-style-type: none"> Motion result: Carried 	

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<p>5. Accountant Report</p>	<ul style="list-style-type: none"> • October financial report <p>Motion to approve October financial report. 1st: Ryan Hanson 2nd: Jason Keffeler</p> <p>Motion result: Carried</p>	
<p>6. Contractor Report</p>	<ul style="list-style-type: none"> • Independent review • Contract status update - all contracts now signed and complete • Contractor update if needed: • Travis <ul style="list-style-type: none"> ○ WISCOM drills have been going well for the most part ○ Riverview had a radio issue that has since been resolved ○ EMResource MCI drills have been not as smooth; confusion at ED's as to who can provide the MCI bed counts and not everyone has access to EMResource <ul style="list-style-type: none"> ▪ Last drill only four hospitals input numbers into EMResource ▪ Each hospital needs to figure out how to manage EMResource accounts ▪ Ty to ask around for best practices • PJ Monday <ul style="list-style-type: none"> ○ Small delay on getting out dry decon supplies ○ Created a QR code for the training and a sticker was created telling them not to open until needed 	<ul style="list-style-type: none"> • Ty to ask other Coordinators for EMResource best practices
<p>7. BP5 Budget</p>	<ul style="list-style-type: none"> • 24-25 budget update <ul style="list-style-type: none"> ○ Ty reviewed minor changes to budget that were made to gain approval from the state ○ First invoice was submitted last Friday – once approved Robbie can start cutting checks 	
<p>8. OPEHC & RTAC Meetings</p>	<ul style="list-style-type: none"> • RTAC <ul style="list-style-type: none"> ○ Meeting tomorrow ○ Received an additional \$6,000 to spend on hospital trauma education • OPEHC 	

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	<ul style="list-style-type: none"> ○ Coordinators are now having workgroup meetings every Thursday from 9-11 to work through new deliverables 	
<p>9. AG Meeting</p>	<ul style="list-style-type: none"> ● Meeting updates <ul style="list-style-type: none"> ○ No updates ○ Apple orchard AAR was discussed <ul style="list-style-type: none"> ▪ Recommended we use the AAR for case study next month – see if Aimee can attend ● Workgroup updates 	<ul style="list-style-type: none"> ● Ask Aimee to give overview of apple orchard AAR next Board mtg.
<p>10. Work Plan/Regional Projects and Deliverables</p>	<p>Projects:</p> <ul style="list-style-type: none"> ● Scope of Work <ul style="list-style-type: none"> ○ Readiness Assessment (Jan. 31) <ul style="list-style-type: none"> ▪ Ty reviewed with Board <p>Motion to approve the Readiness Assessment. 1st: Gary Garske 2nd: Sue Smith Motion result: Carried</p> <ul style="list-style-type: none"> ○ Governance Document/Jurisdiction Info (Jan. 31) ○ Governance Document includes parts of all of the following, which is why they need to be updated and reviewed at this time: <ul style="list-style-type: none"> ▪ By-Laws review ▪ Org chart review ▪ All policies review ▪ Prep plan review ▪ Governance document review <p>Motion to approve Governance Document. 1st: Wendy Freese 2nd: Ryan Hanson Motion result: Carried</p> <ul style="list-style-type: none"> ○ HVA Update (Jan. 31) <ul style="list-style-type: none"> ▪ 29 surveys completed so far ▪ Survey closes this Friday and then Ty will get working on the report 	<ul style="list-style-type: none"> ● Ty to submit Readiness Assessment and Governance Document to state ● Ty to open policies, Prep Plan and By-Laws for open comment and review for approval at December Board meeting

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- What are the top four benefits of participating in the HERC?
 - Building relationships/partnerships
 - Information sharing between sectors/agencies
 - Collaboration
 - Joint exercises
 - Access to resources
- What is the value to our core members?
 - Ditto from above
- What would be missed if the HERCs went away?
 - Disjointed response
 - Need more resources for everyone to do things separately
 - Significant decline in the quality of exercises
 - Comm platforms would fall apart
- 2024-25 Deliverable Timeline

- Ty to send sustainability feedback to Aimee

BP1 Activities	Submission Deadline
Governance Document	January 31, 2025
Jurisdiction Information	January 31, 2025
HVA	January 31, 2025
Readiness Assessment	January 31, 2025
Strategic Plan	March 31, 2025
Readiness Plan	March 31, 2025
Training and Exercise Plan	January 31, 2025
Cybersecurity Assessment	June 30, 2025
Extended Downtime Health Care Delivery Impact Assessment	June 30, 2025
Response Plan: Information Sharing Plan	June 30, 2025
Response Plan: Resource Management Plan	June 30, 2025
Response Plan: Medical Surge Support Plan	June 30, 2025
Continuity of Operations Plan (COOP)	June 30, 2025
Medical Response and Surge Exercise (MRSE)	June 30, 2025

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11. HERC Improvement Plan	<ul style="list-style-type: none"> • No updates 	
12. PH Caucus Update	<ul style="list-style-type: none"> • Discussed HVA, respiratory viruses, whole population planning 	
13. Current/Future Responses/ Exercises	<ul style="list-style-type: none"> • Respiratory viruses <ul style="list-style-type: none"> ○ Pertussis – reporting change <ul style="list-style-type: none"> ▪ Remains category 1 disease, however does not need to be directly reported to HD, can do so through WEDSS (HD do not need to do follow-up on weekends) ▪ Most cases are up-to-date with vaccinations ○ H5N1 <ul style="list-style-type: none"> ▪ Many patients are presenting with conjunctivitis – either just conjunctivitis or both respiratory and conjunctivitis symptoms ▪ WI is starting to see more cases coming through because of cattle and farm cats ▪ Concerns with wildlife carrying it – hunting season ○ Mycoplasma Pneumoniae Cases (walking pneumonia) in Wisconsin <ul style="list-style-type: none"> ▪ High in SE WI • NFL Draft – Green Bay, April 2025 – Steve (with NE Region HERC) continues to work with partners on planning 	
14. Sector Update Discussion	<ul style="list-style-type: none"> • Round Robin: <ul style="list-style-type: none"> ○ EM: <ul style="list-style-type: none"> ○ Regional meeting yesterday in Florence ○ Discussed planning for solar farms ○ Training requests should be sent to EM soon ○ PH: <ul style="list-style-type: none"> ○ UWSP did a workshop with WEM on Family Assistance Center – was really good; important to include universities in your planning and exercising 	

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	<ul style="list-style-type: none"> ○ Hospitals: <ul style="list-style-type: none"> ○ Will follow-up on EMResource issues ○ CMS: <ul style="list-style-type: none"> ○ No updates ○ EMS: <ul style="list-style-type: none"> ○ No updates ○ Trauma: <ul style="list-style-type: none"> ○ No updates ○ Tribal: <ul style="list-style-type: none"> ○ No updates 	
<p>15. Next Meeting/ Adjourn</p>	<p>Board meeting:</p> <ul style="list-style-type: none"> ○ December 11, 9:00 – 12:00 (virtual) <p>Motion to adjourn. 1st: Gary Garske 2nd: Megan Foltman Motion result: Carried</p>	