### North Central Wisconsin Healthcare Emergency Readiness Coalition NCW HERC Board Meeting

February 12, 2024 0900-1200

NCW HERC Board Members		Clinics	NCW	/ HERC Members, Guests & Presenters
Hospitals	х	Marcus Walden (2024-2026)		
Dr. Tony Swicer (2023-2025)	х	Kimberly Spurgeon (2023-2025)		
x Ian Fisher (Vice Chair) (2024-2026)		CMS		
EMS	Х	Wendy Freese (2023-2025)		
x Delmond Horn (Chair) (2023-2025)	х	Ryan Hanson (2024-2026)		
x Dr. Michael Clark (Treasurer) (2024- 2026)		Tribal		
Emergency Management		Jacee Shepard (no election, recruited by Board)		
Kelly Bremer (2023-2025)	NCW H	ERC/NCRTAC Staff		
Tyler Verhasselt (2024-2026)		Robbie Deede		
Public Health		Michael Fraley		
x Gary Garske (2023-2025)	Х	Dr. Tim Vayder		
x Sue Smith (2024 – 2026)	х	Travis Nixdorf		
Trauma	Х	Ty Zastava		
x Jason Keffeler (2024-2026)	Х	Amy Wheeler		
Megan Foltman (2023 – 2025)	Х	PJ Monday		

Virtual

Agenda Item		Talking Points	Action Steps
1.	Attendance and	Introduction	Quorum verified: Yes
	Quorum/ and	Case Study: Nursing home fire	
	Real-life Events		
2.	Call to Order	Meeting called to order @ 9:06	
3.	Approval of	Discussion: Independent review of minutes	
	Minutes of		
	Previous	Motion to approve previous meeting minutes.	
	Meeting	1 <sup>st</sup> : Ryan Hanson 2 <sup>nd</sup> : Sue Smith	
		Motion result: Carried	
4.	<b>Agenda Review</b>	Discussion	
	and Additions	Ty requested to add:	
		Marathon County refrigerated trailer	
		Budget revision	

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		Motion to approve current agenda.	
		1 <sup>st</sup> : Ryan Hanson 2 <sup>nd</sup> : Gary Garske	
		Motion result: Carried	
5.	Accountant	January financial report	
	Report	o Review YTD	
		Motion to approve January financial report.	
		1 <sup>st</sup> : Wendy Freese 2 <sup>nd</sup> : Sue Smith	
		Motion result: Carried	
		Budget revision	
		<ul> <li>Ian Fisher is wondering if some of his travel funds could</li> </ul>	Ty to make budget revisions
		be put towards WEM conference	
		Motion to approve travel funds to amend to include conferences and	
		AG meetings.	
		1 <sup>st</sup> : Sue Smith 2 <sup>nd</sup> : Gary Garske	
		Motion result: Carried	
		Audit quote	
		<ul> <li>Addit quote</li> <li>Received a quote for the next three years from Kerber</li> </ul>	Amy will f/u with Clifton Larson for an audit
		Rose; rates are increasing	quote
		• 2025: \$11,200, 2026: \$12,000, and 2027: \$12,800	Dr. Clark to reach out to Wipfli for a quote
		o Dr. Clark will reach out to Wipfli accounting for a quote	Dr. Clark to reach out to wiphi for a quote
		<ul> <li>Still waiting for Clifton Larson quote</li> </ul>	
		<ul> <li>Aimee and Steve are seeking quotes for statewide audit</li> </ul>	
		collaboration as well	
		ASPR grant funding	
		<ul> <li>No word from the state; have been told to continue</li> </ul>	
		business as usual	
		H5N1 funding	
		<ul> <li>A grant for \$90,300,000 to HPP program nationwide is</li> </ul>	
		open to bolster preparedness and response for emerging	
		threats to include avian influenza	

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		<ul> <li>Coordinators provided Natalie ideas of what to include in</li> </ul>	
		the state's application	
		<ul> <li>If grant is received it will be a very tight turnaround –</li> </ul>	
		deliverables due June 30, 2025	
		·	
		Unsure if funding will even go through with current      The state of the stat	
	• • •	political climate	
6.	Contractor	Independent review	
	Report	Contractor update if needed	
		Travis update:	<ul> <li>Travis to find out where Wausau radio is</li> </ul>
		<ul> <li>Worked with Wausau to get their new (non-HERC) radio</li> </ul>	
		working	
	<ul> <li>He is looking for the radio HERC gave Wausau; it is possibly at Northway</li> </ul>		
• PJ			
		<ul> <li>Continues to push out the dry decon kits; project is</li> </ul>	
		winding down	
		Reviewing where equipment has been distributed to	
		follow up with those agencies	
7.	OPEHC & RTAC	New meeting format	
'	Meetings	Lauri is working to make meeting format more	
	Wiccings	meaningful	
		• ESSENCE	
		<ul> <li>Is a system that captures ER data – syndromic</li> </ul>	
		surveillance as reported by patient, not lab verified	
		<ul> <li>Can give a more current picture of illness/outbreaks</li> </ul>	
		<ul> <li>Ty would like to look into getting some data charts for our</li> </ul>	
		region	
		WISCOM	
		<ul> <li>The state is working to getting more participation from SME's at Katherine's meeting</li> </ul>	
		<ul> <li>It has been difficult because most SME's have day jobs or</li> </ul>	
		• •	
		work in EMS and can be out on runs during meeting times	

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		<ul> <li>Coordinators are all working with their SME's to improve attendance</li> <li>Travis typically attends most all already</li> </ul>	
8.	AG Meeting	<ul> <li>Meeting updates         <ul> <li>This meeting format is being tweaked as well</li> <li>Looking for a new AG Chair, as James is stepping down end of March</li> </ul> </li> <li>Workgroup updates</li> </ul>	
9.	Work Plan/Regional Projects and Deliverables	Projects:  MRSE update  Next planning meeting March 13: 12:30 – 2:30  Training plan  elCS – set date for training  Will shoot for mid-April  Will be a short, simple training to learn how to upload documents and find the situation updates  Will record for those who can't attend  EMTrack – PH Caucus  Acknowledge patient in EMTrack  Schedule outside of PH Caucus, so other entities can join if interested  Date of exercise: Tuesday May 6, from 9:00-12:00  Partner involvement  Both health systems are participating, most all PH agencies, a few EMS and EM's – great participation overall  Cyber assessment update  Next steps/potential dates  Lauri brought a CISA rep to last Coordinator meeting  They gave a presentation and said they could run a regional cyber security assessment virtually	Ty to schedule eICS and EMTrack trainings for mid-April  To the disciples on heredelines has and one if
			<ul> <li>Ty to dig into cyber deliverable and see if there is a more helpful way to address the</li> </ul>

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- Board feels this is a hard ask, as most all agencies are doing their own cyber security reviews
- Recommend that Ty review the CPG's and determine how the HERC could respond to cyber downtime
- Annex updates
  - Mass fatality (trailer)
    - Ty received a request from Jess Blahnik,
       Marathon Co. ME to see what HERC wants to do with the refrigerated trailer
    - Board thinks it was Marathon County's trailer, not HERC asset
    - We don't want to take on ownership
    - Ty to follow-up Phil

Motion to approve for Marathon County to do what they wish with the refrigerated trailer.

1st: Jason Keffler 2nd: Sue Smith

Motion result: Carried

- CHEMPACK Drill follow-up
  - o Ty reviewed the AAR Improvement Plan
  - Ty to send AAR to the cache sites

Motion to approve the CHEMPACK AAR

1<sup>st</sup>: Dr. Clark 2<sup>nd</sup>: Sue Smith **Motion result**: Carried

- Trainings
  - MGT 341 Disaster Preparedness for Hospitals/Healthcare:
     Marshfield Clinic Weston on July 23-24
  - WR 232 Rural Mass Fatality: Lincoln County EM on August
     22

2024-25 Deliverable Timeline

deliverable that doesn't involve asking agencies to do the assessment

• Ty to follow up with Phil Rentmeester, Marathon Co. EM re: refrigerated trailer

- Ty to send CHEMPACK AAR to cache sites
- Ty to email all cache sites to review the primary and secondary phone numbers listed
- Ty to work with Dr. Clark on creating a onepager for ED's on what, how, when, etc. to use CHEMPACK

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	BP1 Activities	Submission Deadline	
	Governance Document	January 31, 2025	
	Jurisdiction Information	January 31, 2025	
	HVA	January 31, 2025	
	Readiness Assessment	January 31, 2025	
	Strategic Plan (State)	March 31, 2025	
	Readiness Plan	March 31, 2025	
	Training and Exercise Plan	January 31, 2025	
	Cybersecurity Assessment	June 30, 2025	
	Extended Downtime Health Care Delivery Impact Assessment	June 30, 2025	
	Response Plan: Information Sharing Plan	June 30, 2025	
	Response Plan: Resource Management Plan	June 30, 2025	
	Response Plan: Medical Surge Support Plan	June 30, 2025	
	Continuity of Operations Plan (COOP)	June 30, 2025	
	Medical Response and Surge Exercise (MRSE)	June 30, 2025	
	Green = complete	June 30, 2023	
	Orange = in process		
	Black = not yet started		
10. HERC	Add CHEMPACK AAR improvement strat	egies	Ty to add CHEMPACK IP strategies to the
Improvement			regional IP
Plan			
11. PH Caucus	<ul> <li>A lot of discussion around MRSE planning</li> </ul>	g and PH role	
Update	<ul> <li>A strong need for online ICS trainings</li> </ul>		
	<ul> <li>Discussion around current responses</li> </ul>		
12. Current/Future	Respiratory virus update		
Responses/	o H5N1		
Exercises	<ul> <li>A patient hospitalized in our region</li> </ul>		
	<ul> <li>NFL draft - April</li> </ul>		
	Ebola outbreak caused by Sudan virus in		
	<ul> <li>Primate incident in Portage Co. – a work</li> </ul>	er experienced a needle	
	poke while trying to vaccinate a monkey		
	macaque monkeys that came from resea	arch labs in Madison	

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13. Sector Update	Round robin:	
Discussion	o EM: Not present	
	o PH:	
	<ul> <li>Waiting to hear from feds on funding</li> </ul>	
	<ul> <li>AmeriCorps workers need to follow new executive orders</li> </ul>	
	<ul> <li>Seeing a lot influenza A</li> </ul>	
	o Hospitals:	
	<ul> <li>Busy with respiratory season</li> </ul>	
	o High census	
	<ul> <li>Heparin shortages</li> </ul>	
	<ul> <li>A lot of staff out ill</li> </ul>	
	o CMS:	
	<ul> <li>IV fluid shortages continue</li> </ul>	
	<ul> <li>COVID outbreaks occurring</li> </ul>	
	<ul> <li>Potential funding changes</li> </ul>	
	o EMS:	
	<ul> <li>Trauma conference brochure has been <u>released</u></li> </ul>	
	o Trauma:	
	<ul> <li>Classification review committee is holding a retreat to</li> </ul>	
	discuss clarifications of some standards	
	o Tribal: Not present	
14. Next Meeting/	Board meeting:	
Adjourn	March 12: 0900-12:00 (virtual)	
	Full member meeting:	
	April 9: 0900-1200 open to everyone in-person (hybrid)	
	<ul> <li>Aspirus Wausau Campus, Aspirus Wausau Family</li> </ul>	
	Medicine Building, 2nd Floor Molinaro Auditorium (425	
	Wind Ridge Dr., Wausau WI 54401)	
	<ul> <li>Agenda items</li> </ul>	
	<ul> <li>CHEMPACK presentation</li> </ul>	
	<ul> <li>Information Technology Disaster Resource Center</li> </ul>	
	<ul> <li>Review purpose/mission/vision</li> </ul>	
	<ul> <li>Regular Board agenda items</li> </ul>	

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	Motion to adjourn.			
	1 <sup>st</sup> : Jason Keffeler 2 <sup>nd</sup> : Wendy Freese			
	Motion result: Carried			