

North Central Wisconsin Healthcare Emergency Readiness Coalition
NCW HERC Board Meeting
March 12, 2024 0900-1200

NCW HERC Board Members			Clinics	NCW HERC Members, Guests & Presenters	
	Hospitals		Marcus Walden (2024-2026)		
x	Dr. Tony Swicer (2023-2025)	x	Kimberly Spurgeon (2023-2025)		
x	Ian Fisher (Vice Chair) (2024-2026)		CMS		
	EMS	x	Wendy Freese (2023-2025)		
x	Delmond Horn (Chair) (2023-2025)	x	Ryan Hanson (2024-2026)		
	Dr. Michael Clark (Treasurer) (2024-2026)		Tribal		
	Emergency Management		Jacee Shepard (no election, recruited by Board)		
	Kelly Bremer (2023-2025)	NCW HERC/NCRTAC Staff			
	Tyler Verhasselt (2024-2026)		Robbie Deede		
	Public Health		Michael Fraley		
x	Gary Garske (2023-2025)	x	Dr. Tim Vayder		
	Sue Smith (2024 – 2026)	x	Travis Nixdorf		
	Trauma	x	Ty Zastava		
x	Jason Keffeler (2024-2026)	x	Amy Wheeler		
	Megan Foltman (2023 – 2025)	x	PJ Monday		
Virtual					
Agenda Item		Talking Points		Action Steps	
1. Attendance and Quorum/ and Real-life Events		Introduction Case Study: Mau Wildfires and the DMORT team		Quorum verified: Yes	
2. Call to Order		Meeting called to order @ 9:00			
3. Approval of Minutes of Previous Meeting		Discussion: Independent review of minutes Motion to approve previous meeting minutes. 1 st : Ian Fisher 2 nd : Gary Garske • Motion result: Carried			
4. Agenda Review and Additions		Discussion Motion to approve current agenda. 1 st : Jason Keffeler 2 nd : Ian Fisher • Motion result: Carried			

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<p>5. Accountant Report</p>	<ul style="list-style-type: none"> February financial report <ul style="list-style-type: none"> Amy reviewed report Audit quotes <ul style="list-style-type: none"> Kerber Rose: \$11,200, \$12,000, \$12,800 Reilly, Penner, and Benton, CPAs: \$7,800, \$8,200, \$8,610 increase for final year (Aimee) Hawkins Ash: \$10,500 - \$11,500 (Steve) RP&B: \$7,800, \$8,200, +5% for additional years (Kate) Clifton and Larson: \$14,700, \$15,750, \$16,800 (quote specific for our region) See if we can get a price quote from Reilly, Penner, and Benton and RP & B specific to our region ASPR grant funding <ul style="list-style-type: none"> No updates, business as usual <p>Motion to approve February financial report. 1st: Gary Garske 2nd: Wendy Freese Motion result: Carried</p>	<ul style="list-style-type: none"> Ty to see if Dr. Clark got a quote from Wausau accounting agencies Ty to get contact info from Aimee and Kate to see if we can get official quotes from their auditors
<p>6. Contractor Report</p>	<ul style="list-style-type: none"> Independent review Contractor update if needed Communications: <ul style="list-style-type: none"> MCI drills are improving Shipping Wausau's WISCOM radio back to state, as they purchased a new one Logistics <ul style="list-style-type: none"> Updating logs spreadsheet 12 dry decon kits need to be delivered yet 	
<p>7. OPEHC Meeting</p>	<ul style="list-style-type: none"> H5N1 funding <ul style="list-style-type: none"> The state received the award and are now working on the budget Dollars can be carried over into BP2, so state plans to start using all the funds then No word as to what the funds will be budgeted for or who will receive the funds 	

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	<ul style="list-style-type: none"> ○ It will be a competitive process to receive the funds 	
8. RTAC Meeting	<ul style="list-style-type: none"> • Conference brochures are available on RTAC website • Megan Foltman stepped down from the NCW HERC Board as of March to further her education • Will be an RTAC meeting tomorrow (March 13) and they will nominate and vote in Megan's Board replacement 	
9. AG Meeting	<ul style="list-style-type: none"> • James Newlund has stepped down as chair • The new chair is Jason Selwitschka from Region 6 • The state is doing interviews for the coordinator position for Bill Klemp's region, as he is done at the end of March 	
10. Work Plan/Regional Projects and Deliverables	<p>Projects:</p> <ul style="list-style-type: none"> • MRSE update <ul style="list-style-type: none"> ○ Next planning meetings: <ul style="list-style-type: none"> ▪ March 13: 12:30 – 2:30 ▪ May 2: 9:00 – 10:00 ○ Training plan <ul style="list-style-type: none"> ▪ eICS – April 16: 12:00 – 1:00 ▪ EMTrack - April 15: 9:00 – 9:30 ▪ Both virtual and recorded ▪ Registration needed so Ty can get accounts created for each system ○ Date of exercise: May 6: 9:00-12:00 ○ AAR Discussion: June 5: 9:00 – 10:00 ○ Partner involvement this year is really good <ul style="list-style-type: none"> ▪ All Marshfield Clinic hospitals ▪ Four Aspirus hospitals ▪ Most all PH departments ▪ Three EMS agencies ○ There are a lot of documents to be collected after the exercise <ul style="list-style-type: none"> ▪ Ty is trying to find an easy way to collect them all ▪ Will see if we can upload all documents in One Drive 	<ul style="list-style-type: none"> • Ty to check with Robbie to see if we can set up a separate one drive drop box for MRSE documents

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	<ul style="list-style-type: none"> • Cyber assessment update <ul style="list-style-type: none"> ○ Review assessment option <ul style="list-style-type: none"> ▪ Last month the Board had decided not to offer the CISA cybersecurity assessment; however, per grant deliverable language, Ty has realized we have to offer an assessment of some type ▪ All coordinators are working with CISA to offer four virtual cyber security assessments that are open to all regions ▪ We will offer to our partners, it is not mandatory ○ Assessment dates will be in April and May; a flyer will be sent out soon <p>Motion to amend the previous decision about not offering the cyber assessment, to offer cyber assessment for those may be seeking it for their system. 1st: Gary Garske 2nd: Ryan Hanson Motion result: Carried</p> <ul style="list-style-type: none"> • Extended downtime assessment <ul style="list-style-type: none"> ○ Absolutely no guidance coming out on this ○ The coordinators are working to create a simple survey for all to use • Annex review <ul style="list-style-type: none"> ○ Ty continues to update all plans and annexes • CHEMPACK Drill follow-up – ED fact sheet <ul style="list-style-type: none"> ○ Reviewed draft fact sheet ○ Dr. Vayder said he saw one from Ohio that he thought was better, will review that one before moving forward • Trainings <ul style="list-style-type: none"> ○ RTAC Conference <ul style="list-style-type: none"> ▪ The HERC gets four scholarships for helping sponsor the conference ▪ Del, Dr. Vayder, and Ty are going ▪ Gary is interested – send him registration 	<ul style="list-style-type: none"> • Dr. Vayder to send Ty CHEMPACK fact sheet from Ohio • Ty to send Gary information on RTAC conference registration
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- RESPTC – highly infectious pathogens
 - Ty is working with Corewell Health System out of Michigan – they received funding to offer special pathogen training and are coming to WI
 - There will be two full day in-person trainings – one specific for EMS and one for hospitals
 - More to come – will probably occur this summer
- March newsletter
 - Ty sent out the draft last week; if no comments, she will send to all partners this week

2024-25 Deliverable Timeline

BP1 Activities	Submission Deadline
Governance Document	January 31, 2025
Jurisdiction Information	January 31, 2025
HVA	January 31, 2025
Readiness Assessment	January 31, 2025
Strategic Plan (State)	March 31, 2025
Readiness Plan	March 31, 2025
Training and Exercise Plan	January 31, 2025
Cybersecurity Assessment	June 30, 2025
Extended Downtime Health Care Delivery Impact Assessment	June 30, 2025
Response Plan: Information Sharing Plan	June 30, 2025
Response Plan: Resource Management Plan	June 30, 2025
Response Plan: Medical Surge Support Plan	June 30, 2025
Continuity of Operations Plan (COOP)	June 30, 2025
Medical Response and Surge Exercise (MRSE)	June 30, 2025

Green = complete

Orange = in process

Black = not yet started

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11. HERC Improvement Plan	<ul style="list-style-type: none"> • Ty added the CHEMPACK AAR recommendation of more community education on CHEMPACK to the plan (the other recommendations were not added because they were specific to the cache sites) <ul style="list-style-type: none"> ○ All RTAC trauma conference attendees will receive the CHEMPACK one pager in their folder 	
12. PH Caucus Update	<ul style="list-style-type: none"> • FAST training presentation was given 	
13. Current/Future Responses/ Exercises	<ul style="list-style-type: none"> • Respiratory virus update <ul style="list-style-type: none"> ○ H5N1 ○ Birds will be migrating back soon, will see if that brings increase in cases • Measles outbreak <ul style="list-style-type: none"> ○ Over 200 cases in 15 states, two deaths ○ State will not issue measles immunoglobulin ○ Limited quantities of MMR vaccine • NFL draft - April • Others? 	
14. Sector Update Discussion	<ul style="list-style-type: none"> • Round robin: <ul style="list-style-type: none"> ○ EM: Not present ○ PH: <ul style="list-style-type: none"> ○ Prepped board last week on measles ○ Talking with providers on how they want to work with suspect cases ○ Prepping for MRSE ○ County Health rankings come out with one more report next week for 2025; no more reports will be provided due to loss of funding ○ Hospitals: <ul style="list-style-type: none"> ○ Still full, constantly boarding patients ○ Struggling to send patients to Madison as they are full as well ○ CMS: <ul style="list-style-type: none"> ○ Pine Crest Nursing Home: 	

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	<ul style="list-style-type: none"> ▪ Continue to see limitations on iv fluids ▪ Increase in influenza - first case since before COVID ○ Noble Community Clinic: <ul style="list-style-type: none"> ▪ Preparing for migrant season – many come from Texas area - preparing for measles ▪ Lots of respiratory viruses ▪ Move in mid-July to new clinic ○ Marcus Walden was called up for active military duty – will be in Minneapolis on administrative duty, so will try to attend meetings when he can ○ EMS: <ul style="list-style-type: none"> ○ EMS meetings occurring today and yesterday – more updates next time ○ Trauma: no update ○ Tribal: not present 	
15. Next Meeting/ Adjourn	<p>Full member meeting:</p> <ul style="list-style-type: none"> • April 9: 0900-1200 open to everyone in-person (hybrid) <ul style="list-style-type: none"> ○ Aspirus Wausau Campus, Aspirus Wausau Family Medicine Building, 2nd Floor Molinaro Auditorium (425 Wind Ridge Dr., Wausau WI 54401) ○ Agenda items <ul style="list-style-type: none"> ▪ CHEMPACK ▪ Information Technology Disaster Resource Center ▪ Review purpose/mission/vision ▪ Regular business <p>Motion to adjourn. 1st: Jason Keffeler 2nd: Gary Garske Motion result: Carried</p>	